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COMPLETE

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Page 1: Committee Report Overview

**Q1** Committee Name

**Publication**

**Q2** 2018-2019 Committee Chair(s) - (First name, Last name, Preferred Email in event of contact after graduation)

Jayesh, Patel, pateljayesh9186@gmail.com  
Purva, Parab, parabpn@mymail.vcu.edu

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**Q3** 2018-2019 Committee Members (First name, Last name, Preferred Email in event of contact after graduation)

Priyal, Bagwe, priyalbagwe@gmail.com  
Aishwarya, Kulkarni, aishwaryakulkarni4400@gmail.com  
Ruchira, Mahashabde, RVMahashabde@uams.edu  
Xinyi, Wong, wongxy@u.nus.edu

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Page 2: Report Summary

## Student Network Committee Reports 2018-2019

### **Q4** Committee Goals Established For The Year (Summarize each project with bullet points that break down the task)

To publish 4 issues including chapter and committee updates

To network with and cross promote other ISPOR publications

Introduce a Regional Section of the Newsletter that includes updates from Chapters within that Region (i.e. Chapter Updates, Activity Grant Updates, update from Regional Leads, etc).

Work with ISPOR staff to implement a New Template for the Newsletter.

Revise the Student Newsletter Update Form to make the submissions more impactful, concise, and relevant.

Evaluate potential of Committee taking on the role of working with ISPOR staff for the "Student By The Numbers" Section.

Add a "Student Contributions" Section and solicit for articles related to HEOR or their research that they would like to get in the Newsletter.

Project 1 - August 2018 Newsletter, Volume 10, Issue 1

- Our first newsletter was our chance to work with the previous newsletter committee and learn how to create an informative newsletter
- It included student network chair's (Blythe Adamson) interview, student and chapter awards, chapter updates, grant activity updates and the newsletter quiz.
- The main feature of this newsletter was to recap the ISPOR 23rd Annual Meeting
- During this time, we worked on incorporating chapter updates by regions in the newsletter as well as creating a separate section for chapter activity grant updates.

Project 2 – January 2019 Newsletter, Volume 10, Issue 2

- We revamped the newsletter format with this issue of the newsletter.
- We also recruited 2 more members to our committee.
- We included a recap of the ISPOR Annual European Congress Meeting
- Like all the other issues, we included chapter, committee and grant updates, a list of internship and fellowship opportunities along with the newsletter quiz

Project 3 – April 2019 Newsletter, Volume 10, Issue 3

- We included a timeline for all the upcoming deadlines and the important student events that would be held at ISPOR 2019, New Orleans
- It included several chapter updates and grant activity updates along with a committee update
- Created our third Newsletter Quiz

Project 4 – August 2018 Newsletter, Volume 11, Issue 1

- Publish this newsletter after the ISPOR 24rd Annual Meeting along with the new committee to recap the meeting and work with the new committee
- Include the new student network chair's interview
- Reformat the newsletter along with the new committee, if needed

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### **Q5** Achievements of Goals & Deliverables Executed During 2018-2019 (Note: This will be used for a blurb in the last issue of the Student Newsletter before the new Committees take over.)

- Published three newsletters, will publish fourth issue with the new committee
  - Created new template and design for newsletters
  - Introduced chapter updates by region
  - Contributed to all issues of By the Numbers section for Value & Outcomes Spotlight
  - Revised the newsletter update form for brevity and uniformity
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**Q6 Committee Members' Roles (Do you break down the projects to have specific members of the Committee work on them? Separate roles by hitting Enter for another line)**

We kept the following roles rotating between committee members:

- 1) Contact chapter presidents and other committees for updates to be included in the newsletter
  - 2) Collect and arrange chapter updates by regions in folders
  - 3) Proofread, revise, and finalize chapter updates for the newsletter by region
  - 4) Proofread, revise, and finalize updates from other committees and ISPOR staff
  - 5) Copy finalized chapter updates in the newsletter template
  - 6) Proofread the final newsletter before sending it to ISPOR Staff
  - 7) Create Newsletter Quiz
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**Q7 Timeline For Any Open/Ongoing Projects**

April 2019 Newsletter Issue- Under Review

August 2019 Newsletter Issue- Work with the members of the new publications committee

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**Q8 Biggest Challenges during the year? (Note: This may be used as part of a blurb for the Student Newsletter)**

- 1) Getting timely chapter activity updates,
  - 2) Getting uniform chapter activity updates,
  - 3) Getting input from other student network committees,
  - 4) Getting input for student research showcase section,
  - 5) Getting input from new student chapters
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**Q9 Solutions/Suggestions For Overcoming Challenges (Note: This may be used as part of a blurb for the Student Newsletter)**

- 1) Have other committees always send their updates/information about upcoming events to publications committee for each issue of the newsletter
  - 2) Keeping track of all chapter updates received by email was difficult. Maybe making a google drive folder for student chapters to update their form would be nice. Alternatively, a platform like surveymonkey can be used to collect chapter activity updates.
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**Q10 Recommendations for Future Committee Members (Note: This may be used as part of a blurb for the Student Newsletter)**

- 1) Get as many members in the committee as possible (at least 4).
  - 2) Reach out to student chapters well in advance to receive their updates for the newsletter.
  - 3) Be creative.
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**Q11 Google Doc Links (If N/A write that) & Key Resource Documents (email files to studentnetwork@ispor.org and indicate the name of each document in the box below.) NOTE: If you created a google drive that was outside of the one provided to you please be sure to transfer ownership of it to ISPOR by contacting us.**

<https://drive.google.com/open?id=1XKny1Ve-IBuzY66MP8UETYDHL7L5iAE>

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