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Page 1: Committee Report Overview

Q1 Committee Name

Grant Review

Q2 2018-2019 Committee Chair(s) - (First name, Last name, Preferred Email in event of contact after graduation)

1. Chamberline E. Ozigbu email: ozigbu@gmail.com
 2. Alisha M. Monnette email: amonnett@tulane.edu
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Q3 2018-2019 Committee Members (First name, Last name, Preferred Email in event of contact after graduation)

1. Allison Oakes email: aoakes2@jhu.edu
 2. Chao Li email: czl0052@tigermail.auburn.edu
 3. Rachel B. Song email: bokyung7238@gmail.com
 4. Alan Chan email: alan.chan@ucsf.edu
 5. Azfar Akram email: azfar.pharmd@gmail.com
 6. Stuart Wright email: stuart.wright-2@manchester.ac.uk
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Page 2: Report Summary

Q4 Committee Goals Established For The Year (Summarize each project with bullet points that break down the task)

1. Review of grant distribution globally to ensure a good distribution amongst Regions
 2. Increase awareness of the Activity Grants through Social Media and other mediums for student chapters from other regions like Africa and Asia.
 3. Propose a change to the structure of the Grants so that from January to June there are \$5,000 available and July to December there is \$5,000.
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Student Network Committee Reports 2018-2019

Q5 Achievements of Goals & Deliverables Executed During 2018-2019 (Note: This will be used for a blurb in the last issue of the Student Newsletter before the new Committees take over.)

- All application received were reviewed by the committee.
- A total of 30 applications from different regions globally were received but only was approved 26 due to fund constraints.
- The committee frequently communicated to Stacey to ensure all approved application was processed.
- The committee members worked together with Jason and Koen to revamp Activity Grant review process to develop a more competitive system so that funds are more equally distributed across chapters.

Q6 Committee Members' Roles (Do you break down the projects to have specific members of the Committee work on them? Separate roles by hitting Enter for another line)

When the grant committee receives a grant application request, the co-chairs assigns a member to review it. The member reviews the application based on the scoring criteria. Afterward, the committee member communicates their decision to the co-chairs, letting them know if the application should be approved or not with proper justification. Then the co-chairs will communicate the decision to Stacey to either process payment or not.

Q7 Timeline For Any Open/Ongoing Projects

We usually give 1 week for committee members to review their assigned application.

Q8 Biggest Challenges during the year? (Note: This may be used as part of a blurb for the Student Newsletter)

1. Insufficient funding to accommodate all applications
2. Few members resigned from the committee because of personal or family issues
3. Some committee members did not respond to their emails on time which delayed the entire process of funding

Q9 Solutions/Suggestions For Overcoming Challenges (Note: This may be used as part of a blurb for the Student Newsletter)

- Need to push for increased funding because of increased demand (expanding number of chapters)
- Committee members should return their assigned tasks within 1 week

Q10 Recommendations for Future Committee Members (Note: This may be used as part of a blurb for the Student Newsletter)

Future committee members further collaborate with Social Media Committee on event follow-up.

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Q11 Google Doc Links (If N/A write that) & Key Resource Documents (email files to studentnetwork@ispor.org and indicate the name of each document in the box below.) NOTE: If you created a google drive that was outside of the one provided to you please be sure to transfer ownership of it to ISPOR by contacting us.

N/A
