#3

COMPLETE

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Page 1: Committee Report Overview

Q1   Education

Choose your Committee from the dropdown

Q2

2020-2021 Committee Chair(s) - (First name, Last name, Preferred Email in event of contact after graduation)

Kayleigh Majercak, kmajercak@umaryland.edu

Q3

2020-2021 Committee Members (First name, Last name, Preferred Email in event of contact after graduation)

Felix Wolfrum, felix_constantin.wolfrum@th-koeln.de
Mrinmayee Lakkad, mlakkad@uams.edu
Munaza Riaz, m.riaz@ufl.edu
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Se-Jung Hong, sjhong@tamu.edu
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Page 2: Report Summary

Q4

Committee Goals Established For The Year (Summarize each project with bullet points that break down the task)

-Innovative webinar promotion using a webinar video and adding a snippet of an interview with speakers about content that will be covered in addition to conventional promotion approaches via emailing chapter leaders and posting via social media.

-Support Fireside Chat Initiative by recording webinars in both a webinar and audio format. May include a question in post-webinar survey to assist finding students to participate in brief interviews.
-Change up style/format of webinar
-Maintain registrants/number of attendees by promoting events three weeks in advance.

Q5

Achievements of Goals & Deliverables Executed During 2020-2021 (Note: This will be used for a blurb in the last issue of the Student Newsletter before the new Committees take over.)

-Innovative webinar promotion using a webinar video in addition to conventional promotion approaches via emailing chapter leaders and posting via social media.

-Supported the Fireside Chat Initiative by recording a webinar on experience with internships/fellowships that was held in October as both a webinar and audio format.

-We held a panel discussion webinar in addition to a conventional structure of presentation by a speaker.

-We succeeded in starting our promotional efforts three weeks in advance.

Q6

Committee Members' Roles (Do you break down the projects to have specific members of the Committee work on them? Separate roles by hitting Enter for another line)

We divided the roles for webinars as the following: Moderator, Promotion, Survey, and Engagement.

Q7

Timeline For Any Open/Ongoing Projects

N/A

Q8

Biggest Challenges during the year? (Note: This may be used as part of a blurb for the Student Newsletter)

Change in structure of how we choose webinar topics, i.e., gaining approval from content team prior to selecting a topic/date of webinar.

Q9

Solutions/Suggestions For Overcoming Challenges (Note: This may be used as part of a blurb for the Student Newsletter)

Plan topics in advance as much as possible with potential speakers

Q10

Recommendations for Future Committee Members (Note: This may be used as part of a blurb for the Student Newsletter)

Have an introductory meeting to explain roles and begin the process of planning / having volunteers sign up for roles. Examples are very useful such as email correspondence, flyer creation, etc. and keeping documents organized. Plan topics and speakers in advance as much as possible. Hold monthly meetings to touch base. Communication is key!

Q11

Does your Committee have any files saved outside of the Student Network Committees Folder. If yes, please transfer ownership of the drive to studentnetwork@ispor.org. If you have any questions about this email us.

No