

THE LEADING PROFESSIONAL SOCIETY FOR HEALTH ECONOMICS & OUTCOMES RESEARCH (HEOR) GLOBALLY

STUDENT CHAPTER DEVELOPMENT & MEMBER ENGAGEMENT GUIDELINES III.

This document is intended to be a resource for new ISPOR Student Chapters to guide their operations 11 months into their formation.

At this point in the academic year, the new student chapter should have:

- An executive board in place that meets regularly and a process in place to elect the next set of officers (refer to 6 months after chapter formation document for suggestions).
- Recruited chapter members.
- Extended information about ISPOR (e.g. advantages of becoming an ISPOR member, current education opportunities such as webinars) to the rest of the student chapter.
- Held general meetings and kickoff events.
- A good record of attendance and participation by the Student Chapter President in monthly ISPOR Student Network Leadership Meetings.

This point in time is a good chance for the new student chapter to identify challenges it has faced in executing its goals. The executive board should brainstorm any major obstacles and take input on this topic from student chapter members. Officers can discuss possible solutions, and create a plan to improve student chapter operations.

One obstacle may be a lack of funding for events or lack of financial resources for students in taking full advantage of ISPOR. To aid a solution to this challenge, ISPOR offers funding opportunities for students. Basic information is outlined below, and more details are available at <https://www.ispor.org/>

Chapter Activity Grant Application: <https://www.ispor.org/member-groups/students/student-chapter-president-resource-center>

- Funding is available through ISPOR to support local chapter events.
- Award (up to \$400 maximum) is obtainable through submission of an application for one of the 4 application periods as outlined in the application. A chapter may not receive more than \$400 during the year.
- Submit an article within 30 days after your activity to Newsletter Committee.

Student Travel Grant Application: <https://www.ispor.org/about/awards-grants/isor-conference-travel-grants/student-travel-grant>

- The ISPOR Student Travel Grant was established for student members to receive financial support to attend an ISPOR meeting. ISPOR meetings include ISPOR Annual, ISPOR Europe, ISPOR Asia-Pacific, & ISPOR Latin America Conferences.
- The goal of the ISPOR Student Travel Grant is to enhance the science of HEOR & its use in health care decisions.
- Check the Student Travel Grant link above for eligibility and more information.