

The Constitution of ISPOR United Arab Emirates Chapter

Article 1: Name and location

1. The name of this organization is the International Society of Pharmacoeconomics and Outcomes Research United Arab Emirates Chapter, herein referred to as ISPOR UAE Chapter.

2. ISPOR UAE Chapter address is:
ISPOR UAE Chapter, Hamdan Street
Al Otaiba Tower, 101
P.O. Box 44171, Abu Dhabi, UAE. (c/o Dr. Ola G. Al Ahdab Al bannay)

Article 2: Mission

The mission of the ISPOR UAE Chapter is to:

1. Provide an environment where researchers, health care practitioners, and decision-makers, interested in pharmacoeconomics and outcomes research, can share knowledge at UAE level.
2. Serve as a bridge between researchers, health care practitioners, and decision-makers, representatives of pharmaceutical industry and academia who have expertise in pharmacoeconomics.
3. Act as a resource at a local level for individuals interested in pharmacoeconomics and outcomes research.
4. Provide an opportunity for UAE Chapter members to become more familiar with ISPOR and participate in ISPOR activities.

Article 3: Affiliation

1. The ISPOR UAE Chapter maintains affiliation as a component Chapter of the International Society for Pharmacoeconomics and Outcomes Research (ISPOR).

Article 4: Membership

1. Active membership is open to any individual in the UAE interested in the Society and supports the mission of the Society.
2. At least three of the officers are ISPOR members.
3. There will be an ongoing membership recruitment program to encourage membership into the Chapter as well as the Society.

Article 5: Organization

1. The ISPOR UAE Chapter Executive Committee should have at least the following officers: President, President-elect, Secretary/Treasurer. The duties and responsibilities should be as defined in Article 7.
2. The active members of ISPOR UAE Chapter elect the ISPOR R Chapter Executive

Committee officers. Elections are to be held at the same time each year according to the rules and procedures outlined in Article 8.

3. The ISPOR UAE Chapter Executive Committee officers hold their respective positions for a term of two years, or for the remainder of a term when filling a vacancy.

Article 6: Procedures

1. ISPOR UAE Chapter is governed by this constitution.
2. ISPOR UAE Chapter is a recognized organization in the country and complies with local governmental policies.
3. ISPOR UAE Chapter holds general meetings during the year. Special executive meetings are held at the discretion of the executive officers.
4. Any member or officer of the ISPOR UAE Chapter may initiate a constitutional amendment. Procedures for amending this Constitution are outlined in Article 9.
5. Each ISPOR UAE Chapter executive officer or member exercises one vote.

Article 7: Duties of Officers

Each officer should be elected for a term of two years.

President

The President of ISPOR UAE Chapter:

1. Conducts and presides over all meetings of ISPOR UAE Chapter.
2. Represents ISPOR UAE Chapter when called upon to do so.
3. Appoints an individual to any office that becomes vacant subject to the ISPOR UAE Chapter Executive Committee approval.
4. The office of the President is open to any member of ISPOR UAE Chapter.
5. Provides a report of activities and financial transaction to the ISPOR Board of Directors annually.

President-elect

The President-elect of ISPOR UAE Chapter:

1. Succeeds to the office of the President upon completion of a one-year term of President-elect.
2. Conducts and presides over all meetings of ISPOR UAE Chapter in the absence of the President.
3. Assists the President with the responsibilities of ISPOR UAE Chapter.
4. The office is open to any member of ISPOR UAE Chapter.

Secretary/Treasurer

The Secretary of ISPOR UAE Chapter:

1. Records the minutes of ISPOR UAE Chapter meetings. An official copy of the minutes should be kept in the ISPOR UAE Chapter records and a copy emailed to: RegionalChapter@ispor.org
2. Handles ISPOR UAE Chapter correspondence as necessary.
3. Is responsible for any financial transactions of ISPOR UAE Chapter.
4. Keeps and maintains the ISPOR UAE Chapter records.
5. Keeps and makes available to the members of ISPOR UAE Chapter and the ISPOR Board of Directors a record of all monies received and spent by ISPOR UAE Chapter.
6. Reports the financial status of ISPOR UAE Chapter at meetings.
7. Assists the President in the preparation of an annual budget.
8. Oversees the financial activities of ISPOR UAE Chapter.
9. The office is open to any member of ISPOR UAE Chapter.

Article 8: Election Procedures

1. The active members of ISPOR UAE Chapter elect the ISPOR UAE Chapter executive officers.
2. The ISPOR UAE Chapter Executive Committee (President, President-elect, and Secretary/Treasurer) appoints an Election Committee.
3. The Election Committee solicits nominations.
4. Elections are held every 2 years. All newly elected officials must receive a majority vote (>50% of votes received) to succeed to the position.
5. The new ISPOR UAE Chapter President informs the ISPOR Board of Directors of the newly elected officers. The names of the newly elected officers are emailed to: RegionalChapter@ispor.org.
6. Unless initiated by a decision of the President, or by any member of the Board regarding their elected term, a Board member holds their position until the end of the defined term. Board members should not be required to step down by any member of the Chapter. If there is a dispute that needs further resolution, a petition must be formally submitted to the ISPOR Board of Directors via regionalchapter@ispor.org
7. If a change in leadership occurs outside the parameters outlined in this constitution, the Chapter and/or new leadership are subject to disbandment by ISPOR Board of Directors.

Article 9: Amendments

1. Any active member or officer of ISPOR UAE Chapter may propose constitutional amendments.
2. A proposed amendment to this or new Constitution should become binding after receiving a two-thirds majority of the total voting membership of ISPOR UAE Chapter.

Article 10: Indemnification

1. ISPOR UAE Chapter will indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by ISPOR UAE Chapter of the ISPOR name, logo, or arising from the relationship or affiliation between the parties.

