

Chapter Constitution Ukraine ISPOR - USPOR

Article 1: Name

1. The name of this organization is the International Society of Pharmacoeconomics and Outcomes Research Local Chapter, herein referred to as ISPOR-C - **USPOR**

Article 2: Mission

The mission of USPOR is to:

1. Provide an environment where researchers, healthcare practitioners, and decision-makers interested in pharmacoeconomics and outcomes research can share knowledge in Ukraine.
2. Serve as a bridge in bringing together country researchers, healthcare practitioners, and decision-makers interested in pharmacoeconomics and members of the pharmaceutical industry, health-related organizations, and academia.
3. Act as a resource at a local level for individuals interested in pharmacoeconomics and outcomes research.
4. Provide an opportunity for country-specific chapter members to become more familiar with the activities of ISPOR as well as participate in its activities.

Article 3: Affiliation

1. USPOR maintains affiliation as a component chapter of the International Society of Pharmacoeconomics and Outcomes Research - ISPOR

Article 4: Membership

1. Active membership is open to any individual (in the country or province) interested in the Society and supports the mission of the Society.
2. At least three of the officers are ISPOR members.
3. There will be an ongoing membership recruitment program to encourage membership into the Chapter as well as the Society.

Article 5: Organization

1. The USPOR Executive Committee should have at least the following officers: President, President-elect, Secretary/Treasurer.
2. The active members of USPOR elect the USPOR Executive Committee officers. Elections are to be held at the same time each year according to the rules and procedures outlined in Article 8.
3. The USPOR Executive Committee officers hold their respective positions for a term of one year, or for the remainder of a term when filling a vacancy.

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Article 6: Procedures

1. USPOR is governed by this Constitution.
2. USPOR is a recognized organization in the country and complies with local governmental policies.
3. USPOR holds general meetings during the year. Special executive meetings are held at the discretion of the executive officers.
4. Any member or officer of the USPOR may initiate a Constitutional amendment. Procedures for amending this Constitution are outlined in Article 9.
5. Each USPOR executive officer or member exercises one vote.

Article 7: Duties of Officers

Each officer should be elected for a term of one to two years.

President

The President of USPOR-Chapter:

1. Conducts and presides over all meeting of USPOR.
2. Represents USPOR when called upon to do so.
3. Appoints an individual to any office that becomes vacant subject to the USPOR Executive Committee approval.
4. The office of the President is open to any member of USPOR.
5. Provides a report of activities and financial transaction to the ISPOR Board of Directors annually.

President-elect

The President-elect of USPOR:

1. Succeeds to the office of the President upon completion of a one-year term of President-elect.
2. Conducts and presides over all meetings of USPOR in the absence of the President.
3. Assists the President with the responsibilities of USPOR.
4. The office is open to any member of USPOR.

Secretary/Treasurer

The Secretary of USPOR:

1. Records the minutes of USPOR meetings. An official copy of the minutes should be kept in the USPOR records and a copy emailed to: mdsmith@ispor.org
2. Handles USPOR correspondence as necessary
3. Is responsible for any financial transactions of USPOR.
4. Keeps and maintains the USPOR records.
6. Keeps and makes available to the members of USPOR and the ISPOR Board of Directors a record of all monies received and spent by USPOR.
7. Reports the financial status of USPOR at meetings.

8. Assists the President in the preparation of an annual budget.
9. Oversees the financial activities of USPOR.
10. The office is open to any member of USPOR.

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Article 8: Election Procedures

1. The active members of ISPOR-C elect the ISPOR-CC executive officers.
2. *The USPOR Executive committee (President, President-elect and Secretary-Treasurer) appoints an Election Committee*
3. *The Election Committee solicits nominations.*
4. *Elections are held.*
5. *The new ISPOR-C President informs the ISPOR Board of Directors of the newly elected officers.*
The names of the newly elected officers are emailed to: mdsmith@ispor.org

Article 9: Amendments

1. Any active member or officer of USPOR may propose Constitutional amendments.
2. A proposed amendment to this or new Constitution should become binding after receiving a two-thirds majority of the total voting membership of USPOR.

Article 10: Indemnification

1. USPOR will indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by USPOR of the ISPOR name, logo, or arising from the relationship or affiliation between the parties.