

# Thailand Chapter constitution

## Article 1: Name

1. The name of this organization is the International Society of Pharmacoeconomics and Outcomes Research Thailand Chapter, herein referred to as ISPOR-THAILAND.

## Article 2: Mission

The mission of the ISPOR-THAILAND is to:

1. Provide an environment for knowledge sharing among researchers, healthcare practitioners, and decision-makers interested in pharmacoeconomics and outcomes research.
2. Serve as a bridge in bringing together Thai researchers, healthcare practitioners, and decision-makers interested in pharmacoeconomics and members of the pharmaceutical industry, health-related organizations, and academia.
3. Act as a resource at a local level for individuals including students interested in pharmacoeconomics and outcomes research.
4. Provide an opportunity for Thailand chapter members to become more familiar with the activities of ISPOR as well as participate in its activities.

## Article 3: Affiliation

1. This ISPOR-THAILAND maintains affiliation as a component chapter of the International Society of Pharmacoeconomics and Outcomes Research (ISPOR).

## Article 4: Membership

1. Active membership is open to any individual (in Thailand) interested in the Society and supports the mission of the Society.
2. At least three of the officers are ISPOR members.
3. There will be an ongoing membership recruitment program to encourage membership into the Chapter as well as the Society.

## Article 5: Organization

1. The ISPOR-THAILAND Executive Committee should have at least the following officers: President, President-elect, Secretary/Treasurer. The duties and responsibilities should be as defined in Article 7.
2. The active members of ISPOR-THAILAND elect the ISPOR-THAILAND Executive Committee officers. Elections are to be held at the same time every two years according to the rules and procedures outlined in Article 8.
3. The ISPOR-THAILAND Executive Committee officers hold their respective positions for a term of two years, or for the remainder of a term when filling a vacancy.

## Article 6: Procedures

1. ISPOR-THAILAND is governed by this constitution.

2. ISPOR-THAILAND is a recognized organization in the country and complies with local governmental policies.
3. ISPOR-THAILAND holds general meetings during the year. Special executive meetings are held at the discretion of the executive officers.
4. Any member or officer of the ISPOR-THAILAND may initiate a constitutional amendment. Procedures for amending this Constitution are outlined in Article 9.
5. Each ISPOR-THAILAND executive officer or member exercises one vote.

#### **Article 7: Duties of Officers**

Each officer should be elected for a term of two years.

##### **President**

The President of ISPOR-THAILAND:

1. Conducts and presides over all meetings of ISPOR-THAILAND.
2. Represents ISPOR-THAILAND when called upon to do so.
3. Appoints an individual to any office that becomes vacant subject to the ISPOR-THAILAND Executive Committee approval.
4. The office of the President is open to any member of ISPOR-THAILAND.
5. Provides a report of activities and financial transaction to the ISPOR Board of Directors annually.

##### **President-elect**

The President-elect of ISPOR-THAILAND:

1. Succeeds to the office of the President upon completion of a two-year term of President-elect.
2. Conducts and presides over all meetings of ISPOR-THAILAND in the absence of the President.
3. Assists the President with the responsibilities of ISPOR-THAILAND.
4. The office is open to any member of ISPOR-THAILAND.

##### **Secretary/Treasurer**

The Secretary of ISPOR-THAILAND:

1. Records the minutes of ISPOR-THAILAND meetings. An official copy of the minutes should be kept in the ISPOR-THAILAND records and a copy emailed to: [mdsmith@ispor.org](mailto:mdsmith@ispor.org)
2. Handles ISPOR-THAILAND correspondence as necessary
3. Is responsible for any financial transactions of ISPOR-THAILAND.
4. Keeps and maintains the ISPOR-THAILAND records.
6. Keeps and makes available to the members of ISPOR-THAILAND and the ISPOR Board of Directors a record of all monies received and spent by ISPOR-THAILAND.
7. Reports the financial status of ISPOR-THAILAND at meetings.

8. Assists the President in the preparation of an annual budget.
9. Oversees the financial activities of ISPOR-THAILAND.
10. The office is open to any member of ISPOR-THAILAND.

#### **Article 8: Election Procedures**

1. The active members of ISPOR-THAILAND elect the ISPOR-THAILAND executive officers.
2. The ISPOR-THAILAND Executive Committee (President, President-elect, and Secretary/Treasurer) appoints an Election Committee.
3. The Election Committee solicits nominations.
4. Elections are held.
5. The new ISPOR-THAILAND President informs the ISPOR Board of Directors of the newly elected officers. The names of the newly elected officers are emailed to: [mdsmith@ispor.org](mailto:mdsmith@ispor.org).

#### **Article 9: Amendments**

1. Any active member or officer of ISPOR-THAILAND may propose constitutional amendments.
2. A proposed amendment to this or new Constitution should become binding after receiving a two-thirds majority of the total voting membership of ISPOR-THAILAND.

#### **Article 10: Indemnification**

1. ISPOR-THAILAND will indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by ISPOR-THAILAND of the ISPOR name, logo, or arising from the relationship or affiliation between the parties.