ISPOR-Israel-Constitution

Article 1: Name and Address
1. The name of this organization is ISPOR-Israel - the Israeli Society for Pharmacoeconomics and Outcomes Research, herein referred to as ISPOR-Israel.
2. The mailing address of ISPOR-Israel is:
   Department of Health Systems Management (C/O Dan Greenberg), Faculty of Health Sciences, Ben-Gurion University of the Negev, P.O.Box 653, Beer-Sheva 84105, Israel

Article 2: Mission
The mission of the ISPOR-Israel is to:
1. Provide an environment where researchers, healthcare practitioners and providers, and decision-makers interested in pharmacoeconomics and outcomes research can share knowledge at a country level.
2. Serve as a bridge in bringing together country researchers, healthcare practitioners and providers, and decision-makers interested in pharmacoeconomics and members of the pharmaceutical industry, health-related organizations, and academia.
3. Act as a resource at a local level for individuals interested in pharmacoeconomics and outcomes research.
4. Promote the pharmacoeconomics and outcomes research in Israel.
5. Provide an opportunity for ISPOR-Israel members to become more familiar with the activities of ISPOR as well as participate in its activities.
6. ISPOR-Israel will engage in professional activities as outlined above and will not engage in topics relating to work and salary arrangements.

Article 3: Affiliation and Indemnification
1. ISPOR-Israel is an Israeli organization affiliated with the International Society for Pharmacoeconomics and Outcomes Research (ISPOR).
2. ISPOR-Israel will indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by ISPOR-Israel of the ISPOR name, logo, or arising from the relationship or affiliation between the parties.

Article 4: Membership
1. ISPOR-Israel founders are members of ISPOR-Israel from the date the organization was registered by the Ministry of Justice Association Registrar.
2. Active membership in ISPOR-Israel is open to any individual in Israel interested in the Society and supports its mission.
3. Any individual interested in becoming a member of ISPOR-Israel will submit a written application form that will include the following statement: “I (name, address, and Israeli ID number) am interested in becoming a member of ISPOR-Israel, the local chapter of the International Society of Pharmacoeconomics and Outcomes Research. I am fully aware of the mission of ISPOR-Israel and its constitution. If my membership will be approved I will comply with the constitution and the decisions made by the general assembly.

4. The executive committee will decide whether to approve new member’s applications to ISPOR-Israel. If a membership application has been denied, the applicant may appeal the decision before the next general assembly meeting.

5. At least three of the officers are ISPOR members.

6. There will be an ongoing membership recruitment program to encourage membership into ISPOR-Israel as well as the Society.

7. The executive committee may determine annual membership fees that will apply to all ISPOR-Israel members.

**Article 5: Organization**

1. The ISPOR-Israel executive committee should have at least the following officers: President, President-elect, Secretary, and Treasurer. The duties and responsibilities should be as defined in Article 7.

2. An audit committee of two ISPOR-Israel members or an external accountant will be elected by ISPOR-Israel general assembly and will be responsible for the evaluation of ISPOR-Israel finance issues.

3. The active members of ISPOR-Israel elect the ISPOR-Israel executive committee officers. Elections are to be held at the same time each year during the annual members’ general assembly meeting and according to the rules and procedures outlined in Article 8.

4. The ISPOR-Israel executive committee officers hold their respective positions for a term of one year or for the remainder of a term when filling a vacancy, as outlined in Article 7.

**Article 6: Procedures**

1. ISPOR-Israel is governed by this constitution.

2. ISPOR-Israel is a recognized organization in Israel and complies with the Israeli law.

3. ISPOR-Israel holds an annual meeting of the members’ assembly, where all ISPOR-Israel members will be invited. Special executive meetings are held at the discretion of the executive officers. The annual meeting’s agenda will be determined by the executive committee.

4. a) The general assembly meeting will not open unless a quorum of 25% of ISPOR-Israel members is present. If a quorum is present at the beginning of the meeting, the general assembly can continue its deliberations and make decisions even if the number of participants has decreased.

   b) If a quorum is not present at the time noted for the meeting, the meeting will be declared postponed by one hour without need for further notice. The postponed meeting will be held with any number of present members.
5. Any member of ISPOR-Israel may initiate a constitutional amendment. Procedures for amending this Constitution are outlined in Article 9.

6. Each ISPOR-Israel member exercises one vote.

7. The general assembly will reach its decisions with a majority of votes with the exemption of amendments to the constitution which requires a majority of two thirds of meeting participants, provided that the number of participants is not less than 10% of ISPOR-Israel members.

**Article 7: Duties of Officers**

The executive committee members will be elected for a term of one year. The meetings of the executive committee will be held by judgment of the executive committee members.

**President**

The President of ISPOR-Israel:

1. Conducts and presides over all meeting of ISPOR-Israel.
2. Represents ISPOR-Israel when called upon to do so.
3. Appoints an individual to any office that becomes vacant subject to the ISPOR-Israel executive committee approval.
4. Provides a report of activities and financial transaction to the ISPOR Board of Directors annually.
5. The office of the President is open to any member of ISPOR-Israel.

**President-elect**

The President-elect of ISPOR-Israel:

1. Succeeds to the office of the President upon completion of a one-year term of President-elect.
2. Conducts and presides over all meetings of ISPOR-Israel in the absence of the President.
3. Assists the President with the responsibilities of ISPOR-Israel.
4. The office is open to any member of ISPOR-Israel.

**Secretary**

The Secretary of ISPOR-Israel:

1. Records the minutes of ISPOR-Israel meetings. An official copy of the minutes should be kept in the ISPOR-Israel records and a copy emailed to: mdsmith@ispor.org
2. Handles ISPOR-Israel correspondence as necessary
3. Keeps and maintains the ISPOR-Israel records.
4. The office is open to any member of ISPOR-Israel.
**Treasurer**

The Treasurer of ISPOR-Israel:

1. Is responsible for any financial transactions of ISPOR-Israel and oversees the financial activities of ISPOR-Israel.

2. Keeps and makes available to the members of ISPOR-Israel and the ISPOR Board of Directors a record of all monies received and spent by ISPOR-Israel.

3. Reports the financial status of ISPOR-Israel at meetings.

4. Assists the President in the preparation of an annual budget.

5. The office is open to any member of ISPOR-Israel.

**Article 8: Election Procedures**

1. The ISPOR-Israel executive committee (President, President-elect, Secretary and Treasurer) appoints an election committee.

2. Elections are held once a year during the general assembly meeting of ISPOR-Israel.

3. The election committee solicits nominations for officers’ positions.

4. The election committee will collect and distribute names of candidates, will arrange for election forms, and conduct the elections. At the end of the elections, the committee will count the votes in presence of all its members.

5. The active members of ISPOR-Israel elect the ISPOR-Israel executive officers. Each member exercises one vote.

6. The new ISPOR-Israel President informs the ISPOR Board of Directors of the newly elected officers. The names of the newly elected officers are emailed to: mdsmith@ispor.org.

**Article 9: Amendments to the constitution**

1. Any active member or officer of ISPOR-Israel may propose constitutional amendments. All proposed amendments will be distributed to all ISPOR-Israel members prior to the annual general assembly meeting.

2. A proposed amendment to this or a new Constitution will become binding after receiving a two-thirds majority of the total voting membership of ISPOR-Israel.

**Article 10: Miscellaneous**

1. All ISPOR-Israel assets and incomes are used only for its purposes and distribution of profits or other benefits to its members is strictly prohibited.

2. If ISPOR-Israel will cease to exist and after debts have been fully paid, any remaining assets will be disbursed to other public organizations with similar objectives.