

ISPOR-Israel-Constitution

Article 1: Name and Address

1. The name of this organization is **ISPOR-Israel** - the Israeli Society for Pharmacoeconomics and Outcomes Research, herein referred to as **ISPOR-Israel**.
2. The mailing address of **ISPOR-Israel** is:
Department of Health Systems Management (C/O Dan Greenberg), Faculty of Health Sciences, Ben-Gurion University of the Negev, P.O.Box 653, Beer-Sheva 84105, Israel

Article 2: Mission

The mission of the **ISPOR-Israelis** is to:

1. Provide an environment where researchers, healthcare practitioners and providers, and decision-makers interested in pharmacoeconomics and outcomes research can share knowledge at a country level.
2. Serve as a bridge in bringing together country researchers, healthcare practitioners and providers, and decision-makers interested in pharmacoeconomics and members of the pharmaceutical industry, health-related organizations, and academia.
3. Act as a resource at a local level for individuals interested in pharmacoeconomics and outcomes research.
4. Promote the pharmacoeconomics and outcomes research in Israel.
5. Provide an opportunity for **ISPOR-Israel** members to become more familiar with the activities of ISPOR as well as participate in its activities.
6. **ISPOR-Israel** will engage in professional activities as outlined above and will not engage in topics relating to work and salary arrangements.

Article 3: Affiliation and Indemnification

1. **ISPOR-Israel** is an Israeli organization affiliated with the International Society for Pharmacoeconomics and Outcomes Research (ISPOR).
2. **ISPOR-Israel** will indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by **ISPOR-Israel** of the ISPOR name, logo, or arising from the relationship or affiliation between the parties.

Article 4: Membership

1. **ISPOR-Israel** founders are members of **ISPOR-Israel** from the date the organization was registered by the Ministry of Justice Association Registrar.
2. Active membership in **ISPOR-Israel** is open to any individual in Israel interested in the Society and supports its mission.

3. Any individual interested in becoming a member of **ISPOR-Israel** will submit a written application form that will include the following statement: "I (name, address, and Israeli ID number) am interested in becoming a member of **ISPOR-Israel**, the local chapter of the International Society of Pharmacoeconomics and Outcomes Research. I am fully aware of the mission of **ISPOR-Israel** and its constitution. If my membership will be approved I will comply with the constitution and the decisions made by the general assembly.
4. The executive committee will decide whether to approve new member's applications to **ISPOR-Israel**. If a membership application has been denied, the applicant may appeal the decision before the next general assembly meeting.
5. At least three of the officers are ISPOR members .
6. There will be an ongoing membership recruitment program to encourage membership into **ISPOR-Israel** as well as the Society.
7. The executive committee may determine annual membership fees that will apply to all **ISPOR-Israel** members

Article 5: Organization

1. The **ISPOR-Israel** executive committee should have at least the following officers: President, President-elect, Secretary, and Treasurer. The duties and responsibilities should be as defined in Article 7.
2. An audit committee of two **ISPOR-Israel** members or an external accountant will be elected by **ISPOR-Israel** general assembly and will be responsible for the evaluation of **ISPOR-Israel** finance issues.
4. The active members of **ISPOR-Israel** elect the **ISPOR-Israel** executive committee officers. Elections are to be held at the same time each year during the annual members' general assembly meeting and according to the rules and procedures outlined in Article 8.
5. The **ISPOR-Israel** executive committee officers hold their respective positions for a term of one year or for the remainder of a term when filling a vacancy, as outlined in article 7.

Article 6: Procedures

1. **ISPOR-Israel** is governed by this constitution.
2. **ISPOR-Israel** is a recognized organization in Israel and complies with the Israeli law.
3. **ISPOR-Israel** holds an annual meeting of the members' assembly, where all **ISPOR-Israel** members will be invited. Special executive meetings are held at the discretion of the executive officers. The annual meeting's agenda will be determined by the executive committee.
4. a) The general assembly meeting will not open unless a quorum of 25% of **ISPOR-Israel** members is present. If a quorum is present at the beginning of the meeting, the general assembly can continue its deliberations and make decisions even if the number of participants has decreased.

b) If a quorum is not present at the time noted for the meeting, the meeting will be declared postponed by one hour without need for further notice. The postponed meeting will be held with any number of present members.

5. Any member of **ISPOR-Israel** may initiate a constitutional amendment. Procedures for amending this Constitution are outlined in Article 9.
6. Each **ISPOR-Israel** member exercises one vote.
7. The general assembly will reach its decisions with a majority of votes with the exemption of amendments to the constitution which requires a majority of two thirds of meeting participants, provided that the number of participants is not less than 10% of **ISPOR-Israel** members.

Article 7: Duties of Officers

The executive committee members will be elected for a term of one year. The meetings of the executive committee will be held by judgment of the executive committee members.

President

The President of **ISPOR-Israel**:

1. Conducts and presides over all meeting of **ISPOR-Israel**.
2. Represents **ISPOR-Israel** when called upon to do so.
3. Appoints an individual to any office that becomes vacant subject to the **ISPOR-Israel** executive committee approval.
4. Provides a report of activities and financial transaction to the **ISPOR** Board of Directors annually.
5. The office of the President is open to any member of **ISPOR-Israel**.

President-elect

The President-elect of **ISPOR-Israel**:

1. Succeeds to the office of the President upon completion of a one-year term of President-elect.
2. Conducts and presides over all meetings of **ISPOR-Israel** in the absence of the President.
3. Assists the President with the responsibilities of **ISPOR-Israel**.
4. The office is open to any member of **ISPOR-Israel**.

Secretary

The Secretary of **ISPOR-Israel**:

1. Records the minutes of **ISPOR-Israel** meetings. An official copy of the minutes should be kept in the **ISPOR-Israel** records and a copy emailed to: mdsmith@ispor.org
2. Handles **ISPOR-Israel** correspondence as necessary
3. Keeps and maintains the **ISPOR-Israel** records.
4. The office is open to any member of **ISPOR-Israel**.

Treasurer

The Treasurer of **ISPOR-Israel**:

1. Is responsible for any financial transactions of **ISPOR-Israel** and oversees the financial activities of **ISPOR-Israel**
2. Keeps and makes available to the members of **ISPOR-Israel** and the ISPOR Board of Directors a record of all monies received and spent by **ISPOR-Israel**.
3. Reports the financial status of **ISPOR-Israel** at meetings.
4. Assists the President in the preparation of an annual budget.
5. The office is open to any member of **ISPOR-Israel**.

Article 8: Election Procedures

1. The **ISPOR-Israel** executive committee (President, President-elect, Secretary and Treasurer) appoints an election committee.
2. Elections are held once a year during the general assembly meeting of **ISPOR-Israel**.
3. The election committee solicits nominations for officers' positions.
4. The election committee will collect and distribute names of candidates, will arrange for election forms, and conduct the elections. At the end of the elections, the committee will count the votes in presence of all its members.
5. The active members of **ISPOR-Israel** elect the **ISPOR-Israel** executive officers. Each member exercises one vote
6. The new **ISPOR-Israel** President informs the ISPOR Board of Directors of the newly elected officers. The names of the newly elected officers are emailed to: mdsmith@ispor.org.

Article 9: Amendments to the constitution

1. Any active member or officer of **ISPOR-Israel** may propose constitutional amendments. All proposed amendments will be distributed to all **ISPOR-Israel** members prior to the annual general assembly meeting.
2. A proposed amendment to this or a new Constitution will become binding after receiving a two-thirds majority of the total voting membership of **ISPOR-Israel**.

Article 10: Miscellaneous

1. All **ISPOR-Israel** assets and incomes are used only for its purposes and distribution of profits or other benefits to its members is strictly prohibited.
2. If **ISPOR-Israel** will cease to exist and after debts have been fully paid, any remaining assets will be disbursed to other public organizations with similar objectives.