

ISPOR BULGARIA CHAPTER CONSTITUTION

Article 1: Name

The name of this organization is the International Society of Pharmacoeconomics and Outcomes Research Bulgaria Chapter, herein referred to as ISPOR Bulgaria Chapter.

Article 2: Mission

The mission of the ISPOR Bulgaria Chapter is to:

1. Provide an environment where researchers, health care practitioners, and decision-makers interested in pharmacoeconomics and outcomes research can share knowledge at a country and international level.
2. Serve as a bridge in bringing together country researchers, health care practitioners, patient organizations, and decision-makers interested in pharmacoeconomics and members of the pharmaceutical industry, health-related organizations, and academia.
3. Act as a knowledge resource at a local level for individuals interested in pharmacoeconomics and outcomes research and supports the development of standards on how to carry out pharmacoeconomic studies.
4. Provide an opportunity for country-specific chapter members to become more familiar with the activities of ISPOR as well as participate in its activities.

Article 3: Affiliation

This ISPOR Bulgaria Chapter maintains affiliation as a component chapter of the International Society of Pharmacoeconomics and Outcomes Research (ISPOR).

Article 4: Membership

1. Active membership is open to any Bulgarian citizen, who is interested in activities of ISPOR and ISPOR Bulgaria Chapter and who support its mission.
2. At least three of the officers are ISPOR members.
3. There will be an ongoing membership recruitment program to encourage membership into the ISPOR Bulgaria Chapter as well as the Society.

Article 5: Organization

1. The Governing body of the ISPOR Bulgaria Chapter is General Assembly, where each member has the right of one vote.
2. The General Assembly elects the administrative body - Executive Committee. Executive Committee should have at least the following officers: President, President-elect, Secretary/Treasurer. The duties and responsibilities should be as defined in Article 7.
3. The active members of ISPOR Bulgaria Chapter elect the ISPOR Bulgaria Chapter Executive Committee officers. Elections are to be held at the same time each year according

to the rules and procedures outlined in Article 8.

4. The ISPOR Bulgaria Chapter Executive Committee officers hold their respective positions for a term of two years, or for the remainder of a term when filling a vacancy.

Article 6: Procedures

1. ISPOR Bulgaria Chapter is governed by this constitution.
2. ISPOR Bulgaria Chapter is a recognized scientific organization in the country. Its aim is to cooperate for introduction of Good European Practices through representation of ISPOR and promotion of its activities.
3. ISPOR Bulgaria Chapter holds general meetings during the year. Special executive meetings are held at the discretion of the executive officers.
4. Any member or officer of the ISPOR Bulgaria Chapter may initiate a constitutional amendment.
5. Procedures for amending this Constitution are outlined in Article 9.
6. Each ISPOR Bulgaria Chapter executive officer or member exercises one vote.

Article 7: Duties of Officers

Each officer should be elected for a term of one to two years.

President

1. Conducts and presides over all meetings of ISPOR Bulgaria Chapter.
2. Represents ISPOR Bulgaria Chapter when called upon to do so.
3. Appoints an individual to any office that becomes vacant subject to the ISPOR Bulgaria Chapter Executive Committee approval.
4. The office of the President is open to any member of ISPOR Bulgaria Chapter.
5. Provides a report of activities and financial transaction to the ISPOR Board of Directors annually.

President-elect

1. Succeeds to the office of the President upon completion of the term of President-elect.
2. Conducts and presides over all meetings of ISPOR Bulgaria Chapter in the absence of the President.
3. Assists the President with the responsibilities of ISPOR Bulgaria Chapter.
4. The office is open to any member of ISPOR Bulgaria Chapter.

Secretary/Treasurer

1. Records the minutes of ISPOR Bulgaria Chapter meetings. An official copy of the minutes should be kept in the ISPOR Bulgaria Chapter records and a copy emailed to RegionalChapter@ispor.org
2. Handles ISPOR Bulgaria Chapter correspondence as necessary.
3. Is responsible for any financial transactions of ISPOR Bulgaria Chapter.
4. Keeps and maintains the ISPOR Bulgaria Chapter records.
5. Keeps and makes available to the members of ISPOR Bulgaria Chapter and the ISPOR Board of Directors a record of all monies received and spent by ISPOR Bulgaria Chapter.
6. Reports the financial status of ISPOR Bulgaria Chapter at meetings.
7. Assists the President in the preparation of an annual budget.
8. Oversees the financial activities of ISPOR Bulgaria Chapter.
9. The office is open to any member of ISPOR Bulgaria Chapter.

Article 8: Election Procedures

1. The members of ISPOR Bulgaria Chapter elect the ISPOR Bulgaria Chapter executive officers.
2. The ISPOR Bulgaria Chapter Executive Committee (President, President-elect, and Secretary/Treasurer) appoints an Election Committee.
3. The Election Committee solicits nominations.
4. Elections are held. All newly elected officials must receive a majority vote (>50% of votes received) to succeed to the position.
5. The new ISPOR Bulgaria Chapter President informs the ISPOR Board of Directors of the newly elected officers. The names of the newly elected officers are emailed to: RegionalChapter@ispor.org.
6. Unless initiated by a decision of the President, or by any member of the Board regarding their elected term, a Board member holds their position until the end of the defined term. Board members should not be required to step down by any member of the Chapter. If there is a dispute that needs further resolution, a petition must be formally submitted to the ISPOR Board of Directors via regionalchapter@ispor.org
7. If a change in leadership occurs outside the parameters outlined in this constitution, the Chapter and/or new leadership are subject to disbandment by ISPOR Board of Directors.

Article 9: Amendments

1. Any member or officer of ISPOR Bulgaria Chapter may propose constitutional amendments.
2. A proposed amendment to this or new Constitution should become binding after receiving a two-thirds majority of the total voting membership of ISPOR Bulgaria Chapter.

Article 10: Indemnification

1. ISPOR Bulgaria Chapter will indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by ISPOR Bulgaria Chapter of the ISPOR name, logo, or arising from the relationship or affiliation between the parties.