

Constitution of the Chapter of the International Society of Pharmacoeconomics and Outcomes Research (ISPOR) in the Republic of Belarus

Article 1: Name

1. The name of this organization shall be the Chapter of the International Society of Pharmacoeconomics and Outcomes Research in Belarus, hereinafter referred to as «BSPOR».

Article 2: Aim and tasks

Establishing the Chapter of the International Society of Pharmacoeconomics and Outcomes Research aims at developing and implementing pharmacoeconomic analysis methods to solve the problem of optimal choice of medicines and creating efficient health technologies.

The tasks of «BSPOR» shall be:

1. To create such conditions in which healthcare specialists and decision-makers interested in pharmacoeconomics and outcomes research could exchange their knowledge in the Republic of Belarus.
2. To fulfill activities that shall be the platform to unite country researchers, healthcare practitioners and decision-makers interested in pharmacoeconomics and outcomes research as well as members of the pharmaceutical industry, health-related organizations and academia.
3. To act as a resource at a local level for individuals interested in pharmacoeconomics and outcomes research.
4. To provide the opportunity for country-specific chapter members to become more familiar with ISPOR activities as well as participate in its activities.

Article 3: Status

1. BSPOR shall represent the International Society of Pharmacoeconomics and Outcomes Research (ISPOR) in the region and be its local chapter.

Article 4: Membership

1. Active membership is open to any individual interested in the Society and supporting its tasks.
2. At least three of the executive officers shall be ISPOR members.
3. There shall be an ongoing membership recruitment program to encourage membership into the Chapter as well as the Society.

Article 5: Structure

1. The BSPOR Executive Committee shall consist of the following officers: President, Vice-President, Secretary.
2. The BSPOR General Meeting shall elect the BSPOR Executive Committee officers. Elections shall be held at the same time each year according to the rules and procedures stipulated in Article 8.
3. The BSPOR Executive Committee officers shall hold their respective positions for a one-year term or for the remainder of a term when filling a vacancy.

Article 6: Procedures

1. BSPOR activities shall be governed by this Constitution.
2. BSPOR shall be an independent organization based on individual membership of specialists, acting under the law of the Republic of Belarus.
3. BSPOR shall hold General Meetings during the year. Special executive meetings shall be held at the discretion of the executive officers.
4. Any BSPOR member or officer may initiate a constitutional amendment. Amending procedures are stipulated in Article 9.
5. Each BSPOR executive officer and member shall exercise one vote.

Article 7: Responsibilities and rights of Executive Officers

Each executive officer shall be elected for a term from one to two years.

President

The President of the ISPOR Chapter in the Republic of Belarus – BSPOR is Vladimir A. Matveev.

The President shall:

Conducts and presides over all meeting of USPOR.

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1. Conduct and preside over all meeting of BSPOR.
2. Represent BSPOR if necessary.
3. Appoint new individuals to any position that becomes vacant subject to the BSPOR Executive Committee approval.
4. The position of the President shall be open to any BSPOR member.
5. Submit annually an action report to the ISPOR Board of Directors.

Vice-President

The BSPOR Vice-President is Alexey N. Sychev

The Vice-President shall:

1. Succeed to the position of the President upon completion of a one-year term of the Vice-President.
2. Conduct and preside over all meetings of BSPOR if the President is absent.
3. Assist the President in managing BSPOR activities.
4. The position shall be open to any BSPOR member.

Secretary

The BSPOR Secretary is Viktor B. Liukovich

The Secretary shall:

1. Record the minutes of BSPOR meetings. An official copy of the minutes shall be kept in the BSPOR records and a copy emailed to: mdsmith@ispor.org.
2. Handle BSPOR correspondence if necessary.
3. Handle BSPOR documentation.
4. Fix and submit reports to BSPOR members and ISPOR Board of Directors.
5. The position shall be open to any BSPOR member.

Article 8: Election Procedures

1. Active BSPOR members shall elect BSPOR executive officers.
2. The BSPOR Executive Committee (President, Vice-President and Secretary) shall appoint an Election Committee.
3. The Election Committee shall solicit nominations.
4. The elections shall be held.
5. A new BSPOR President shall inform the ISPOR Board of Directors of newly elected officers. The names of the newly elected officers shall be emailed to: mdsmith@ispor.org.

Article 9: Amendments

1. Any active BSPOR member or officer may propose constitutional amendments.

2. A proposed amendment shall become binding after receiving two-thirds majority of BSPOR total voting membership.

Article 10: Indemnification

1. BSPOR shall indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by BSPOR of the ISPOR name, logo, or arising from the relations or affiliation between the parties.