

ISPOR ARMENIA CHAPTER CONSTITUTION

Article 1: Name

The name of this organization is the International Society of Pharmacoeconomics and Outcomes Research Armenia Chapter, herein referred to as ISPOR Armenia Chapter.

Article 2: Mission

The mission of the ISPOR Armenia Chapter is to:

1. Provide an environment where researchers, health care practitioners, and decision-makers interested in pharmacoeconomics and outcomes research can share knowledge at a country and international level.
2. Serve as a bridge in bringing together country researchers, health care practitioners, patient organizations, and decision-makers interested in pharmacoeconomics and members of the pharmaceutical industry, health-related organizations, and academia.
3. Act as a knowledge resource at a local level for individuals interested in pharmacoeconomics and outcomes research and supports the development of standards on how to carry out pharmacoeconomic studies.
4. Provide an opportunity for country-specific chapter members to become more familiar with the activities of ISPOR as well as participate in its activities.

Article 3: Affiliation

This ISPOR Armenia Chapter maintains affiliation as a component chapter of the International Society of Pharmacoeconomics and Outcomes Research (ISPOR).

Article 4: Membership

1. Active membership is open to any Armenian citizen, who is interested in activities of ISPOR and ISPOR Armenia Chapter and who support its mission.
2. At least three of the officers are ISPOR members.
3. There will be an ongoing membership recruitment program to encourage membership into the ISPOR Armenia Chapter as well as the Society.

Article 5: Organization

1. The Governing body of the ISPOR Armenia Chapter is General Assembly, where each member has the right of one vote.
2. The General Assembly elects the administrative body - Executive Committee. Executive Committee should have at least the following officers: President, President-elect, and Secretary/Treasurer. The duties and responsibilities should be as defined in Article 7.
3. The active members of ISPOR Armenia Chapter elect the ISPOR Armenia Chapter Executive Committee officers. Elections are to be held according to the rules and procedures outlined in Article 8.
4. The ISPOR Armenia Chapter Executive Committee officers hold their respective positions for a term of two years, or for the remainder of a term when filling a vacancy.

Article 6: Procedures

1. ISPOR Armenia Chapter is governed by this constitution.
2. ISPOR Armenia Chapter is a recognized scientific organization in the country. Its aim is to cooperate for introduction of Good European Practices through representation of ISPOR and promotion of its activities.
3. ISPOR Armenia Chapter holds general meetings during the year. Special executive meetings are held at the discretion of the executive officers.
4. Any member or officer of the ISPOR Armenia Chapter may initiate a constitutional amendment.
5. Procedures for amending this Constitution are outlined in Article 9.
6. Each ISPOR Armenia Chapter executive officer or member exercises one vote.

Article 7: Duties of Officers

Each officer should be elected for a term of one to two years.

President

1. Conducts and presides over all meetings of ISPOR Armenia Chapter.
2. Represents ISPOR Armenia Chapter when called upon to do so.
3. Appoints an individual to any office that becomes vacant subject to the ISPOR Armenia Chapter Executive Committee approval.
4. The office of the President is open to any member of ISPOR Armenia Chapter.
5. Provides a report of activities and financial transaction to the ISPOR Board of Directors annually.

President-elect

1. Succeeds to the office of the President upon completion of the term of President-elect.
2. Conducts and presides over all meetings of ISPOR Armenia Chapter in the absence of the President.
3. Assists the President with the responsibilities of ISPOR Armenia Chapter.
4. The office is open to any member of ISPOR Armenia Chapter.

Secretary/Treasurer

1. Records the minutes of ISPOR Armenia Chapter meetings. An official copy of the minutes should be kept in the ISPOR Armenia Chapter records and a copy emailed to RegionalChapter@ispor.org
2. Handles ISPOR Armenia Chapter correspondence as necessary.
3. Responsible for any financial transactions of ISPOR Armenia Chapter.
4. Keeps and maintains the ISPOR Armenia Chapter records.
5. Keeps and makes available to the members of ISPOR Armenia Chapter and the ISPOR Board of Directors a record of all monies received and spent by ISPOR Armenia Chapter.
6. Reports the financial status of ISPOR Armenia Chapter at meetings.
7. Assists the President in the preparation of an annual budget.
8. Oversees the financial activities of ISPOR Armenia Chapter.
9. The office is open to any member of ISPOR Armenia Chapter.

Article 8: Election Procedures

1. The members of ISPOR Armenia Chapter elect the ISPOR Armenia Chapter executive officers.
2. The ISPOR Armenia Chapter Executive Committee (President, President-elect, and

Secretary/Treasurer) appoints an Election Committee. 3. The Election Committee solicits nominations. 4. Elections are held. All newly elected officials must receive a majority vote (>50% of votes received) to succeed to the position. 5. The new ISPOR Armenia Chapter President informs the ISPOR Board of Directors of the newly elected officers. The names of the newly elected officers are emailed to: RegionalChapter@ispor.org. 6. Unless initiated by a decision of the President, or by any member of the Board regarding their elected term, a Board member holds their position until the end of the defined term. Board members should not be required to step down by any member of the Chapter. If there is a dispute that needs further resolution, a petition must be formally submitted to the ISPOR Board of Directors via regionalchapter@ispor.org 7. If a change in leadership occurs outside the parameters outlined in this constitution, the Chapter and/or new leadership are subject to disbandment by ISPOR Board of Directors.

Article 9: Amendments

1. Any member or officer of ISPOR Armenia Chapter may propose constitutional amendments.
2. A proposed amendment to this or new Constitution should become binding after receiving a two-thirds majority of the total voting membership of ISPOR Armenia Chapter.

Article 10: Indemnification

1. ISPOR Armenia Chapter will indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by ISPOR Armenia Chapter of the ISPOR name, logo, or arising from the relationship or affiliation between the parties.