# Authorship Form

**Manuscript Number:**

By signing below, all authors acknowledge that they have read the Criteria for Authorship and the Copyright Transfer statements. In addition, your signature affirms that this work has not been previously published, is not subject to copyright or other rights except your own to be transferred to *Value in Health Regional Issues*—ISPOR—the Professional Society for Health Economics and Outcomes Research and has not otherwise been submitted for publication. This form is available online at [www.ispor.org](http://www.ispor.org) and can be downloaded and distributed to authors electronically. Every author must complete this form, which should be returned to the corresponding author so that it can be uploaded with the revised manuscript files at the time of resubmission.

**Criteria for Authorship**

The internal Committee of Medical Journal Editors recommends that authorship be based on the following 4 criteria:

- Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
- Drafting the work or revising it critically for important intellectual content; AND
- Final approval of the version to be published; AND
- Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

All those designated as authors should meet all 4 criteria for authorship, and all who meet the 4 criteria should be identified as authors. Those who do not meet all 4 criteria should be acknowledged.

**Group Authorship**

The recommended number of authors on a *Value in Health Regional Issues* paper should not exceed 10. However, the editors are aware that sometimes a submitted paper may have a large number of authors, in which case authorship may be assigned to a group rather than to individuals. When submitting a manuscript authored by a group, the corresponding author should specify the group name and clearly identify the group members who can take credit and responsibility for the work as authors. If any members of the group meet the criteria for authorship, they need to be entered as authors in ScholarOne and will be required to complete this authorship form as well as the journal's conflict of interest form.

For papers authored by a group, the author byline should list all who meet the criteria for authorship followed by “on behalf of XYZ Group.” MEDLINE will list the names of individual group members who are collaborators (ie, non-author contributors), if there is a note associated with the byline clearly stating that the individual names of the group are explicitly identified elsewhere in the paper (ie, in a “Collaborators” section) and whether those names are authors or contributors.

**Non-Author Contributors**

Contributors who do not meet the above criteria for authorship should not be listed as authors, but they should be acknowledged. Examples of activities that alone do not qualify a contributor for authorship are acquisition of funding; general supervision of a research group or general administrative support; and writing assistance, technical editing, language editing, and proofreading.

**Author Attestations**

*Value in Health Regional Issues* requires every author listed in the author byline to complete and submit this form as a requirement of publication. Every author must attest to the following statements:

- **A.** I certify that (all boxes must be checked):
  - the manuscript submitted under my name represents valid, original work and has not been submitted elsewhere and will not be submitted for publication elsewhere while under consideration by *Value in Health Regional Issues*; and
  - if requested, I will provide the data or will cooperate fully in obtaining and providing the data on which the manuscript is based for examination by the editors; and
  - for papers with more than 1 author, I agree to allow the corresponding author to serve as the primary correspondent with the editorial office, to review the galleys proofs, and to make decisions regarding release of information in the manuscript to the media, federal agencies, or both; or if I am the only author, I will be the corresponding author and agree to serve in the roles described above.

- **B.** I have given final approval of the submitted manuscript.

- **C.** I have participated sufficiently in the work to take public responsibility for it.

- **D.** I certify that I meet all 4 criteria for authorship as described in the Criteria for Authorship section.

**Copyright Transfer**

I hereby irrevocably assign to ISPOR the copyright in the manuscript identified above and any supplemental tables, illustrations, or other information submitted therewith that are intended for publication as part of or as a supplement to the manuscript (collectively, the “Article”) in all forms and media (whether now known or hereafter developed), throughout the world, in all languages, for the full term of copyright including any renewals and extensions (the “Assignment”), subject to the Retained Rights below. This Assignment includes, without limitation, the right to publish the Article in electronic and online forms and systems and the nonexclusive right to use my name and other identifying information in connection with the publication as well as in advertising and promotion. For purposes of clarity, no rights in patents or trademarks (or intellectual property rights other than the copyright in the Article) are conveyed. The foregoing Assignment shall be automatically effective upon acceptance of the Article for publication by ISPOR provided, however, that if ISPOR does not accept the Article, this Assignment shall be void and of no force or effect.

**Retention of Rights for Scholarly Purposes**

I understand that, notwithstanding the Assignment, I shall have (without the need to obtain further permission) the right to use certain versions of the Article for certain scholarly purposes, as detailed herein, and that I may also exercise the following rights (collectively, the “Retained Rights”): the right to use the Preprint or Accepted Authors Manuscript for Personal Use, Internal Institutional Use and for Scholarly Posting; and the Published Journal Article for Personal Use and Internal Institutional Use.

Authors of manuscripts reporting research funded by NIH are granted permission to provide a copy of their accepted manuscript to the NIH for inclusion in PubMed Central. Authors should submit to PubMed Central the version of the article that was formally accepted for publication in *Value in Health Regional Issues*. Submission of the final published version (ie, PDF or the HTML version downloaded from [www.ispor.org](http://www.ispor.org)) is prohibited, as it would violate the copyright agreement.

**Reference**


**US Federal Employees:** I was a US federal employee when this work was completed and the manuscript was prepared for publication. This work is not protected by the Copyright Act and ownership cannot be transferred. Initials: ________________________________

**Author Information**

<table>
<thead>
<tr>
<th>Signature</th>
<th>Full Name &amp; Degree (please print)</th>
<th>Date</th>
</tr>
</thead>
</table>

Institution | Email | Phone: ________________________________

**Acknowledgment** (to be completed by the Corresponding Author only): I attest that all individuals who contributed to the manuscript have been appropriately acknowledged, and that all contributors who are not authors have agreed in writing to be named in the Acknowledgment section of the article.

**Corresponding Author Signature** | Date ________________________________