



## Uploading Your Poster PDF

**Upload Deadline: Friday, 19 September at 11:59 EST**

*Providing these files before the upload deadline ensures that they are available in the mobile app (registrants only), Presentations Database (public), and online program (public) beginning 28 September.*

These resources are intended for poster presenters. **If you are a moderator or speaker in an Issue Panel, Workshop, or Other Breakout Sessions, please visit the [Speaker Resources page](#).**

Uploading your materials to the **ISPOR Real-World Evidence Summit 2025 Task Portal** will serve two purposes:

1. **ISPOR Presentations Database:** Poster PDFs uploaded will be displayed within the [ISPOR Presentations Database](#) beginning 28 September.
2. **ISPO2 Real-World Evidence Summit 2025 Conference App:** Poster PDFs will be made available in the ISPOR Real-World Evidence Summit 2025 conference app beginning 28 September. Uploading your poster PDF allows registrants to get the full experience of your research outside of your scheduled session time.

### INSTRUCTIONS FOR UPLOADING TO ISPOR Real-World Evidence Summit 2025 TASK PORTAL

***Only PDF file uploads are supported – only one file can be uploaded to the campaign, with a maximum file size of 3 MB. Poster presenters will not be able to upload PPT, MP3 (audio), or MP4 (video) file uploads.***

**ISPOR requests that all PDF files are submitted with the following naming convention for easy identification within our database.**

#### **Posters**

ISPOR\_RWESummit25\_Last Name\_Acceptance

Code\_POSTER

ex: ISPOR\_RWESummit25\_Berardo\_EPH1\_POSTER

**NOTE:** If you need to upload a new version of a previously uploaded file you will need to contact [summits@ispor.org](mailto:summits@ispor.org), so we can refresh the campaign for a new file upload. Also, you will need to change the file name (with a V2 for example) for the file to update on the platforms.

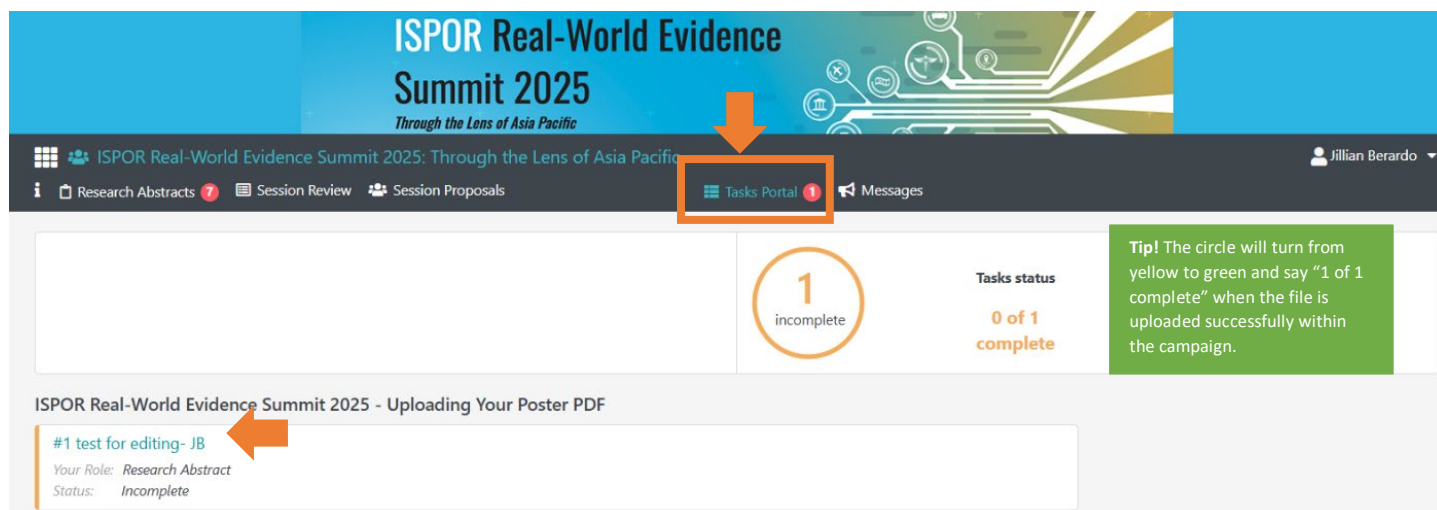
ex: ISPOR\_RWESummit25\_Berardo\_EPH1\_POSTERV2

**Step 1:** Visit [ISPOR Real-World Evidence Summit 2025 Tasks Portal](#) and log in using the **presenting author's** ISPOR web credentials. ***Only listed presenting authors will be able to upload.***

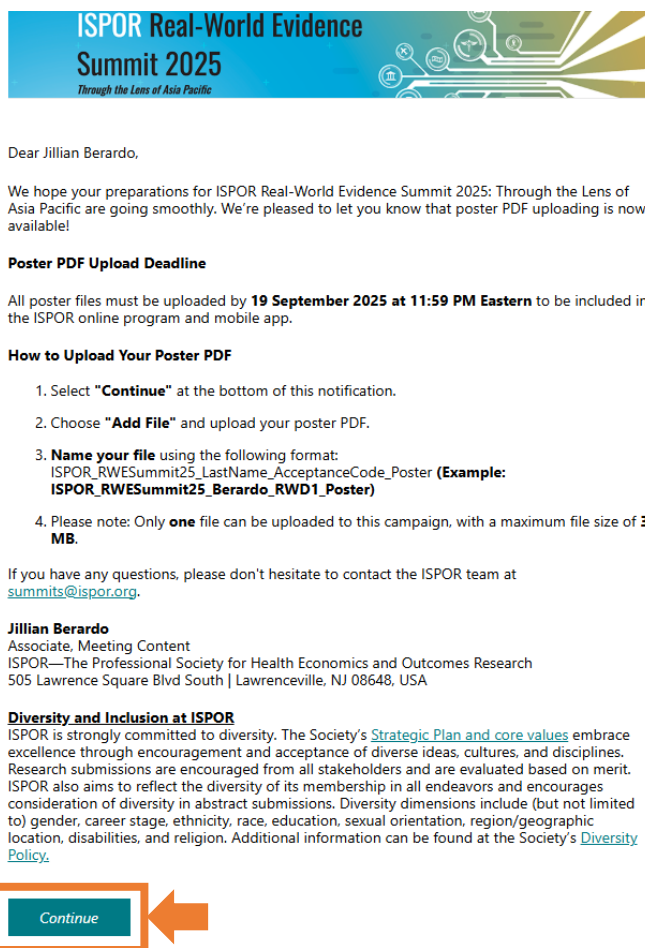
#### **Need Help?**

Contact [ispor@support.ctimeetingtech.com](mailto:ispor@support.ctimeetingtech.com) or [summits@ispor.org](mailto:summits@ispor.org)

**Step 2:** Select **tasks portal** from the top menu. In your tasks portal, click the title of your submission under “ISPOR Real-World Evidence Summit 2025 – Uploading Your Poster PDF” to review the requirements and next steps for uploading your poster PDF.




**Step 3:** Read through the upload instructions, then push **continue** at the bottom of the page.



**Need Help?**

Contact [ispor@support.ctimeetingtech.com](mailto:ispor@support.ctimeetingtech.com) or [summits@ispor.org](mailto:summits@ispor.org)


**Step 4:** Select **Add a File**. Then enter the file name as the **short description**, select **PDF** as the file type, and select **choose file** to upload the pdf.



Poster PDF Upload

Please enter a short description and select a file type from the drop down box below and upload your file.

File Caption	File Type	Size (in bytes)	Mapped Name
-- No Attachments Found --			
<div><div>Add a File</div><div>Continue</div></div>			



Poster PDF Upload:

Please enter a short description and select a file type from the drop down box below and upload your file.

Please enter a short description about the file:

Please choose the type of file you are attaching:

Please enter the full path name of your file (e.g., C:\MyFiles\MyFile.doc):

ISPOR\_RWESummit25\_Berardo\_RWD1\_Poster

PDF

Choose File

ISPOR\_RW...1\_Poster.pdf

Continue


ISPOR:

**Step 5:** Confirm the file is showing correctly and select **continue**. If the file is not correct, please select the **red trash can** and re-upload with the instructions in step 4.



Poster PDF Upload

Please enter a short description and select a file type from the drop down box below and upload your file.

File Caption	File Type	Size (in bytes)	Mapped Name
 <a href="#">ISPOR_RWESummit25_Berardo_RWD1_Poster</a>	<a href="#">PDF</a>	<a href="#">18141</a>	<a href="#">a1.1.pdf</a>
<div><div>Add a File</div></div>			

Continue

How many pdf files can each poster presenter upload?

Each presenter can upload (1) poster pdf for display in the ISPOR Real-World Evidence 2025 mobile app and ISPOR Presentation Database.

Need Help?

Contact [ispor@support.ctimeetingtech.com](mailto:ispor@support.ctimeetingtech.com) or [summits@ispor.org](mailto:summits@ispor.org)

**Step 6:** Read through the poster presenter information/reminders & confirm your poster PDF upload status says **completed**.

## ISPOR Real-World Evidence Summit 2025

Through the Lens of Asia Pacific

[Print this Page for Your Records](#)

Thank you for uploading your [ISPOR Real-World Evidence Summit 2025: Through the Lens of Asia Pacific](#) poster PDF! Please review the reminders below. We look forward to your presentation and will send a "Know Before You Go" email, including your poster board number and presentation details, approximately 1–2 weeks before the Summit. If you have any questions in the meantime, please contact Jillian Berardo at [summits@ispor.org](mailto:summits@ispor.org).

**Your ISPOR Real-World Evidence Summit 2025 Important Dates/Deadlines**

- **Register (Early Registration Deadline: Tuesday, 21 August/Final Registration Deadline: Monday, 1 September)**
  - Poster Presenters receive a discount off their applicable registration rate. In the registration information section, you will see a Registrant Type box. Click the pull down and select Poster Presenter. In the event fees section, please select the applicable rate. When you proceed to check out you will see the corresponding registration fee for poster presenters. We encourage you to register by **21 August** to save an additional 20% with our early registration rates. Please [click here](#) to register for ISPOR Real-World Evidence Summit 2025. All poster presenters must be registered by 1 September in order to present.
- **Reserve Your Hotel (Reservation Deadline: Thursday, 28 August, based on availability)**
  - All poster presenters are responsible for securing and paying for their own hotel accommodations. ISPOR will not reimburse for any hotel and/or travel expenses. Accommodations are available on a first come, first served basis.
- **Presenting Author Registration & Withdraw Deadline (Monday, 1 September)**
  - Note: If your posters presenting author is not registered by this date, your poster will be withdrawn and will not be eligible for presentation or publication. Please email any presenting author change requests or poster withdraw requests to [summits@ispor.org](mailto:summits@ispor.org) by this date.

- **Scientific Poster Printing Deadline (Friday, 19 September)**
  - ISPOR has secured special rates with Scientific Poster Printing. With Scientific Poster Printing, you can either have your poster shipped directly to you (US addresses only) OR you can choose the "Tokyo Prince Hotel" option where you will be able to pick up your poster onsite both days of the Summit.
  - Note: This is not a local printer, so there is not an option for pickup at a print shop. Please order ONLINE by using this [link](#). For further questions or special requests, please contact Scientific Poster Printing by emailing [info@scientificposterprinting.com](mailto:info@scientificposterprinting.com). If you are not using Scientific Poster Printing, DO NOT ship your poster to the venue. ISPOR is not responsible for any lost or misplaced posters shipped to the venue.
- **ISPOR Real-World Evidence Summit 2025: Through the Lens of Asia Pacific (Sunday, 28 September - Tuesday, 30 September)**

**Poster Presenter Resources**

ISPOR has developed a comprehensive set of resources to help you develop and deliver your poster presentation.

- [Poster Guide](#)
- [ISPOR Real-World Evidence Summit 2025 Marketing Kit](#)
- [Poster Details](#)
- [Poster Presenter FAQ](#)

**Your Response Complete**

Poster PDF Upload Status: Completed

When you exit the campaign the line next to the notification and your tasks circle should show as **green** and complete.

## ISPOR Real-World Evidence Summit 2025

Through the Lens of Asia Pacific

ISPOR Real-World Evidence Summit 2025: Through the Lens of Asia Pacific

Research Abstracts

Session Review

Session Proposals

Tasks Portal

Messages

Jillian Berardo

0

incomplete

Tasks status  
1 of 1 complete

ISPOR Real-World Evidence Summit 2025 - Uploading Your Poster PDF

# test for editing- JB

Your Role: Research Abstract

Status: Completed

**In compliance with the [ISPOR Embargo Policy](#), all pdf poster uploads will be displayed in the mobile app (registrants only), ISPOR Real-World Evidence Summit 2025 Online Program (public), and ISPOR Presentations Database (public) on 28 September.**

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