



## EXHIBITOR REGISTRATION GUIDE

Exhibitor registration for ISPOR Europe 2026 is now open. This guide outlines available registration pass types, how to redeem included passes, and how to purchase additional passes. **Please Note:** All registration passes must be paid in full prior to arrival. Any outstanding balance must be paid at onsite registration before badges are issued.

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### Included Registration Passes

➤ **Exhibitor Registration Pass**

Included in exhibit packages for 3m x 6m stands or larger.

**Access:**

- Exhibit Hall (installation, dismantle, show preparation hours, and open hours)
- All conference content sessions

*Note: Not available for individual purchase.*

➤ **Exhibit Hall Only Pass**

Included in exhibit packages for 3m x 3m stands or larger.

**Access:**

- Exhibit Hall (installation, dismantle, show preparation hours, and open hours)
- Does *not* include access to content sessions outside the Exhibit Hall

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### Show Preparation Hours

- Monday, 9 November: 8:00 – 9:30
- Tuesday, 10 November: 8:00 – 9:30
- Wednesday, 11 November: 7:30 – 8:30

**PLEASE NOTE: Access to the Exhibit Hall during show preparation hours is restricted to registrants with “Exhibitor” or “Exhibit Hall Only” passes. Please plan all registrations and meetings accordingly.**

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### Additional Registration Pass Options

➤ **Exhibit Hall Only Pass (For purchase)**

*Available exclusively to exhibiting companies.*

- Limit: 2 additional passes per 3m x 3m stand
- Rate: \$675 USD per pass
- Submission Deadline: **30 October 2026**
- [Submit your request here](#)

This option is recommended for additional stand staff passes. Each additional pass will be invoiced separately by ISPOR.

➤ **Attendee Registration Pass**

*Not included in any exhibit package. Must be purchased through the ISPOR registration website.*

**Access:**

- Exhibit Hall during open hours only
- All conference content sessions

**Please Note:** Attendee passes do **not** include access to the Exhibit Hall during installation, dismantle, or show preparation hours. This option is recommended if you require more passes beyond those included in your package or beyond the additional ‘Exhibit Hall Only (For purchase)’ passes.

## EXHIBIT PACKAGE REGISTRATION CODE REDEMPTION

Included registration passes are issued as **codes**.

- Codes are accessible via the [Organization Information](#) tab by your organization's primary Exhibits contact.
- Codes become **active only after full invoice payment** has been received by ISPOR (allow up to 7 business days for processing).

To redeem your codes, follow the steps outlined in the **Registration Instructions** section below. If you need assistance accessing your codes, please contact [exhibit@ispor.org](mailto:exhibit@ispor.org).



## Registration Instructions

You may register team members either individually or through the group registration feature. Follow the instructions below based on your preferred method.

### INDIVIDUAL REGISTRATION (CODE REDEMPTION)

#### Step 1:

Visit the [ISPOR Europe 2026 Registration Information page](#) and click **Register Now**. Log in to your ISPOR profile.

#### Step 2:

Select **Individual Registration**.

#### Step 3:

Select the **Registrant Type**: “Exhibitor” OR “Exhibit Hall Only”

**⚠ Important:** Codes are valid only for the corresponding registration type. Using codes with the incorrect type will result in a system error message.

#### Step 4:

Scroll to the **Event Fees** section. Based on your selected **Registrant Type**, either the “Exhibitor” or “Exhibit Hall Only” fee option will appear. Confirm that the correct option is displayed before selecting.

<input type="radio"/> ISPOR Europe 2026 Full Registration Exhibitor - included in Exhibit Bundle Registration (reg code applied)	1,350.00
<input type="radio"/> ISPOR Europe 2026 Exhibit Hall Only Registration - (Requires registration code from Exhibit/Sponsorship packages)	675.00

**Step 5:**

Complete the required registration fields and click **Add to Cart**.

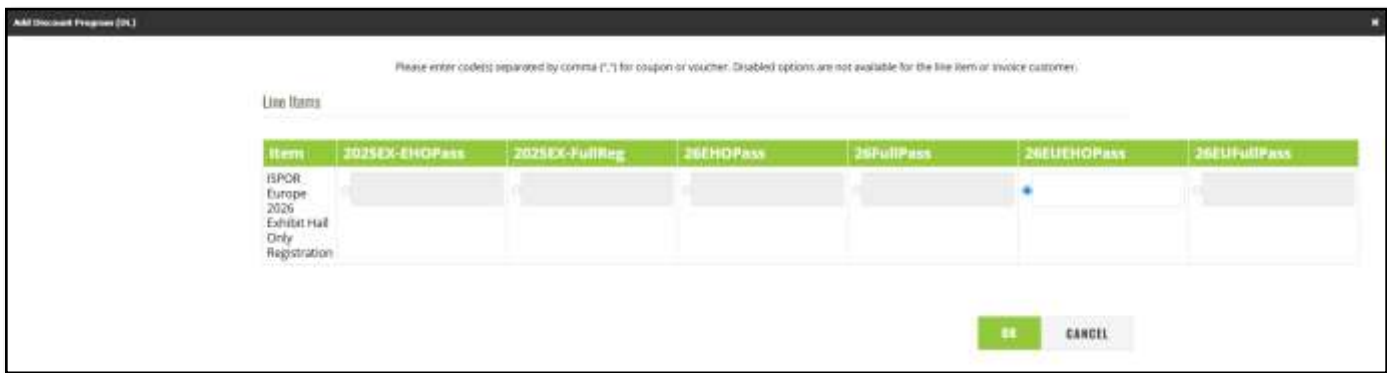
**Step 6:**

In your Shopping Cart, click **Apply Discount Program for Exhibitors/Sponsors**.



**Step 7:**

Select the radio button that matches the **Registrant Type** chosen earlier (either “Exhibitor” or “Exhibit Hall Only”). The other options will be disabled and cannot accept input. Enter the appropriate **registration code** from your exhibit package that corresponds to the selected registrant type.



**Step 8:**

Click **Ok**, then proceed to **Check Out** to finalize your individual registration.

## **GROUP REGISTRATION (CODE REDEMPTION)**

**Step 1:**

Log in and select the **Group Registration** button.

**Step 2:**

Click **Add Group Registrant**.

**Step 3:**

Choose the **Registrant Type**: “**Exhibitor**” OR “**Exhibit Hall Only**”

**⚠ Note:** Registration codes are valid only for the designated registration type. If the type does not match the code, a system error will occur.

**Step 4:**

If the registrant already exists in your organization’s account, select their name from the dropdown. If not, add a new registrant and enter their required details.

**Step 5:**

Scroll to the **Event Fees** section. Based on your selected **Registrant Type**, either the “Exhibitor” or “Exhibit Hall Only” fee option will appear. Confirm that the correct option is displayed before selecting.

<input type="radio"/>	ISPOR Europe 2026 Full Registration Exhibitor - included in Exhibit Bundle Registration (reg code applied)	1,350.00
<input type="radio"/>	ISPOR Europe 2026 Exhibit Hall Only Registration - (Requires registration code from Exhibit/Sponsorship packages)	675.00

**Step 6:**

To add more staff, click **Add Another Registrant** and repeat Steps 3–5. When finished, click **Add to Group**.

**Step 7:**

After all registrants are added, click **Add to Cart**.

**Step 8:**

In your Shopping Cart, click **Apply Discount Program for Exhibitors/Sponsors**.



**Step 9:**

Select the radio button matching each registrant’s type and enter the appropriate code from your package.

Please enter code(s) separated by comma (“,”) for coupon or voucher. Disabled options are not available for the line item or invoice customer.

Line Items

Item	2025EX-EHOPass	2025EX-FullReg	26EHOPass	26FullPass	26EUEHOPass	26EUFullPass
ISPOR Europe 2026 Full Registration Exhibitor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ISPOR Europe 2026 Full Registration Exhibitor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ISPOR Europe 2026 Full Registration Exhibitor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ISPOR Europe 2026 Full Registration Exhibitor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Step 10:**

Click **Ok**, then proceed to **Check Out** to finalize your group registration.