ISPOR Europe 2025 9-12 November Glasgow, Scotland, UK



ISPOR Europe 2025 will be held 9-12 November 2025 at the Scottish Event Center (SEC) in Glasgow, Scotland, UK.

Scottish Event Center Glasgow, Scotland, UK, G3 8YW Poster & Exhibit Hall 3-4 Floorplan

EXHIBIT HALL SCHEDULE

| Event | Date | Hours | |
|---|-----------------------------|---------------|--|
| Exhibitor Installation – Day 1 | Saturday, 8 November 2025 | 10:00 – 17:00 | |
| Exhibitor Installation – Day 2 | Sunday, 9 November 2025 | 8:00 – 17:00 | |
| Carpet/Flooring Installation Deadline | Sunday, 9 November 2025 | By 12:00 | |
| Exhibit Hall Hours – Day 1 | Monday, 10 November 2025 | 9:30 – 19:00 | |
| Exhibit Hall Hours – Day 2 | Tuesday, 11 November 2025 | 9:30 – 19:00 | |
| Exhibit Hall Hours – Day 3 | Wednesday, 12 November 2025 | 8:30 – 11:30 | |
| Exhibitor Dismantle Wednesday, 12 November 2025 | | 11:30 – 19:00 | |

Vehicle access - Halls 3, 4, and 5

Enter via the Service Entrance and follow instructions from our Gatehouse Security team.



Vehicles that are authorised to remain on site are to be parked in CP 5 after offloading.

Exit is via the barrier opposite Hall 5 which will lift automatically when your vehicle approaches.

Engines **MUST** be switched off when your vehicle is not in use

Note: There is a one-way system operating along this route.

EXHIBIT HALL SAFETY NOTICE

In accordance with safety regulations mandated and enforced by the **Scottish Event Campus**, all individuals must wear a **high-visibility safety vest** during show installation and dismantle hours (as outlined above).

Please note the following important safety guidelines:

- Access to the trade show floor will not be permitted without a high-visibility vest.
- No exceptions will be made to this policy.
- Do **not** ship your safety gear with your stand materials. You will not be allowed on the show floor or through the service entrance to retrieve it before setup begins.
- Beginning at **11:30 on Wednesday, 12 November**, during dismantle, **anyone not wearing a high-visibility vest** will be asked to leave the Exhibition Area, as it will be considered an active construction zone.
- Closed-toe footwear is also required during both installation and dismantle, regardless of stand size.

We appreciate your cooperation in helping to maintain a safe environment for all participants.

OFFICIAL VENDORS

Please refer to the list below for ISPOR's official conference vendors. If you are contacted by any company not included on this list, please be aware that they are **not** an official ISPOR-contracted vendor.

To allow access to the show floor, please submit an **Exhibitor Appointed Contractor (EAC) Form** for any non-official vendor via the **ISPOR Europe 2025 EAC Submission Forms**.

| Official Vendor | Product/Service | Contact | |
|-----------------|---|--|--|
| GES | General Services Contractor/Exhibitor Services | GES | |
| BNetwork | Housing | BNetwork | |
| CVENT | Lead Retrieval | CVENT | |
| DHL | Shipping/Logistics | <u>Nigel Williams</u> , DHL Trade Fairs & Events UK Limited | |
| Modus | Audio/Visual | <u>Mo Plume</u> , Modus Audio Visual Events and Production | |
| RainProtection | Exhibitor General Liability Insurance (General liability insurance from RainProtection is included with the purchase of Exhibit space.) | RainProtection | |
| SEC Food | Catering | SEC Food | |
| SEConnect | Internet | SEConnect | |

STAND EQUIPMENT AND CONFIGURATION

3m x 3m and 3m x 6m Shell Scheme Stands

Stand configurations may vary based on your stand location. Standard inline stands typically include two walls with two open sides, while corner stands may include only one wall with three open sides.

If you are uncertain about your stand setup, please contact us at exhibit@ispor.org

Example photos are provided below for reference only.

3m x 3m example, 2 walls and 2 open sides



- 2.5m high white panels
- Fascia
- LED Light
- 1x 500watt socket
- Frost Grey floor covering

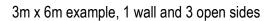
*Please note: Furnishings are not included in your stand space fee.

Premium Space Only and Island Stands

Premium Space Only and Island stands will NOT receive a shell scheme, or items included in the shell scheme package (electricity, lighting, floor covering, etc.). Exhibitors with space only stands are responsible for providing carpeting and/or show management approved flooring for their space. If a shell scheme is desired for your space, please notify exhibit@jspor.org. A shell scheme can be added at the exhibitor's expense by contacting GES at ISPOR@ges.com.

EXHIBIT SPACE, CONSTRUCTION, AND DÉCOR GUIDELINES

Exhibitors should refer to the <u>ISPOR Europe 2025 Exhibitor Rules and Regulations</u> for details regarding exhibit space, construction, and décor guidelines, including height restrictions. All Premium Space Only and Island stands are required to submit a digital drawing or rendering *including heights and dimensions* to ISPOR Show Management for approval by Monday, 22 September 2025. Please submit your stand rendering submission <u>using this submission form</u>.





EXHIBITOR IMPORTANT DATES & DEADLINES

| Item/Service | Submit To/Via | Deadline Date |
|--|--|---|
| Exhibitor & Group Housing Information | <u>BNetwork</u> | See cancellation <u>deadlines</u> on ISPOR website |
| Stand Renderings Due (Premium Space Only & Islands) Exhibitor Appointed Contractor (EAC) Forms Due | Renderings Submissions EAC & COI Submissions | 22 September 2025 |
| Giveaway/Raffle and Stand Activity Details Due | Submission Form | 22 September 2025 |
| Early Bird Registration Deadline | | |
| * Note: The Early Bird pricing deadline does not apply to Exhibit package registration code redemption | ISPOR | 2 October 2025 |
| Order Deadline for: • Rental Exhibits/Accessories • Signage • Carpet • Cleaning Services • Furniture, Tables, Chairs, etc. • Stand Labor • Electric • Floral | <u>GES</u> | 9 October 2025 |
| Exhibitor Mobile App Submission | Mobile App Submissions | 10 October 2025 |
| First-day advance freight received at warehouse Shipping Logistics & Material Handling Pre-Advise/Order Form Due | DHL Trade Fairs & Events UK Limited | 10 October 2025 |
| Deadline to submit additional Exhibit Hall Only registration requests (optional) | Additional Exhibit Hall Only Registrations Request Form | 20 October 2025 |
| IT Order Early Bird Deadline | SEConnect | 25 October 2025 |
| Catering Order Deadline | SEC Food | 31 October 2025 |
| AV Order Deadline | Modus Audio Visual Events and Production | 31 October 2025 |
| Last-day advance freight received at warehouse | DHL Trade Fairs & Events UK Limited | 6 November 2025 |
| Exhibitor Move-in Begins (10:00) | | 8 November 2025 |
| Carpet/Flooring Installation Deadline (by 12:00) | | 9 November 2025 |
| Exhibit Installation Complete (by 17:00) | _ | 9 November 2025 |
| Exhibits Open (9:30) | _ | 10 November 2025 |
| Exhibits Close (11:30) | _ | 12 November 2025 |

SHOW INFORMATION AND RESOURCES

- For questions about Exhibiting rules, guidelines, and conduct, please view the <u>ISPOR Europe 2025 Exhibitor Rules</u> <u>& Regulations</u>.
- For information regarding stand build-up and services provided by GES, the General Services Contractor, please view the <u>Exhibitor Service Manual</u>.
- For information on Individual and Group booking accommodations, please view the <u>Hotel & Venue Information</u> webpage.

For additional information or questions, please visit the <u>Exhibitor Resources webpage</u> or contact us at <u>exhibit@ispor.org</u> ISPOR Show Management is happy to assist you.

We look forward to seeing you this November!