Speaker Guide
as of February 1

This document contains quick reference information to kick-off your ISPOR 2023 planning. Additional resources including guides on developing and delivering your presentation will be made available on the Speaker Resources webpage. We encourage you to bookmark this page and check back frequently for updates.

OVERVIEW

Thank you for sharing your thought-leadership with ISPOR! We are looking forward to working with you and putting forward an impactful and successful conference. ISPOR 2023 will feature HEOR scientists and stakeholders who work on these key challenges and highlight innovative solutions, advances in HEOR, as well as examples of how partnerships and dialogue with other disciplines are contributing to address these issues.

IMPORTANT DATES AND DEADLINES
as of February 1, 2023

- **Thursday, March 30**
  - o **Deadline** to complete Speaker Agreement & Consent Form
  - o **Deadline** to submit Your Bio/Photo
  - o Early Bird Registration Cut-off
- **Friday, March 31**
  - o Housing Reservation Cut-off
- **Friday, April 14**
  - o **Deadline** to submit Polling Questions and Complete Speaker Registration
- **Friday, April 21**
  - o **Deadline** to Upload Slides *(if applicable)*
- **Sunday, May 7 – Wednesday, May 10** | ISPOR 2023

PRESENTATION FORMAT INFORMATION

- ISPOR 2023 is an in-person event taking place at the Boston Conference and Exhibition Center in Boston, MA, USA, May 7-10.
- **Speakers are expected to present in-person in Boston, MA.**
- All sessions are 60-minute experiences. Within the 60-minutes we encourage you to plan for 10-15 minutes of Q&A time with the audience.
- Sessions (unless otherwise noted) will be recorded and made available for on-demand viewing through the Conference Digital Pass.

ISPOR 2023 DRESS CODE
The dress code for ISPOR 2023 is business casual.

What is business casual attire for men?

- Sport coat or casual blazer (optional)
- Collared shirt or casual button-down

- Tie (optional)
- Casual slacks like khakis or chinos
- Belt
- Dress shoes, loafers or nice boots (high-end athletic shoes are becoming acceptable in some areas as well)

What is business casual attire for women?

- Collared or non-collared blouse
- Slacks (at least three-quarters length)
- Dress or skirt (at or below the knee)
- High heels, dress boots or flats (open-toed shoes are becoming acceptable in the summer months)
- Modest jewelry and accessories such as printed scarves

REGISTRATION

Speakers receive a discount off their applicable registration rate. In the registration information section, you will see a Registrant Type box. Click the pull down and select Speaker. In the event fees section, please select the applicable rate. When you proceed to check out you will see the corresponding registration fee for speaker. We encourage you to register by **March 30** to save an additional 20% with our Early Bird rates.

Please click here to register for ISPOR 2023. **All speakers must be registered by April 14 in order to present.**

Questions on registering as a non-member? Click here.

HEALTH AND SAFETY

ISPOR is committed to the health and well-being of its conference attendees. Please carefully review the ISPOR 2023 Health and Safety Guidelines before you confirm your participation.

DIVERSITY AND INCLUSION

ISPOR is strongly committed to diversity. The Society's Strategic Plan and core values embrace excellence through encouragement and acceptance of diverse ideas, cultures, and disciplines. ISPOR also aims to reflect the diversity of its membership in all endeavors and encourages consideration of diversity in all presentations. Diversity dimensions include (but not limited to) gender, career stage, ethnicity, race, education, sexual orientation, region/geographic location, physical disability, and religion. Additional information can be found at the Society's Diversity Policy.

QUESTIONS?

Have a question? Review our Speaker Resources webpage. Can't find what you're looking for there? Contact Jess Warner at jwarner@ispor.org.

We look forward to working with you to execute a great session!