Early Access to the Virtual Platform Begins:
1 November 2022

Pre-Conference Short Courses:
6 November 2022

Main Conference Dates:
7-9 November 2022
ISPOR is excited to debut a new and innovative conference format, in Europe, that will bring together both in-person and virtual participants and attendees to create a new supersized and accessible conference experience.

This **Attendee Guide** is your resource for navigating ISPOR Europe 2022 *in-person and virtually.*

**Guide highlights:** finding sessions, viewing poster presentations, and tips and tricks for leveraging the virtual platform for both the in-person and virtual experiences.
Attendee Guide Overview

Conference Overview

General Information for In-Person Attendees

Virtual Access: Finding Sessions, Creating Schedules, Viewing Posters, Networking and more!

In-Person and Virtual Networking

Technical Requirements for the Virtual Platform

Virtual Platform Support & Assistance

This guide is filled with a multitude of reference information and tips for in-person and virtual attendance at ISPOR Europe 2022!
Conference Overview
Conference Overview

- ISPOR Europe 2022 is a blended learning experience designed to connect thought leaders and attendees BOTH in-person and virtually.

- The ISPOR Europe 2022 conference will be comprised of Short Courses, in-person sessions that will be livestreamed to and/or captured for playback on the virtual platform + LIVE VIRTUAL sessions. All sessions that were eligible for playback will be available within the platform until 9 December 2022.

- Early Access: view all posters, set up your profile and begin to network before the conference dates! As of 1 November, sign into the virtual meeting platform to begin viewing on-demand sessions.

- The ISPOR 2022 Pre-Conference Short Courses are scheduled for 6 November (in-person only), with the main conference taking place 7 – 9 November with both in-person and virtual sessions.
Enhanced Virtual Platform!

Our enhanced virtual platform will be supporting BOTH in-person and virtual attendees. This powerful platform has all the functionality of a conference app used for finding sessions and connecting attendees as well as hosting virtual sessions and networking environments.
You Can Access and Use the New Virtual Platform via

Laptop or Desktop Computer

Mobile Device

Tablet

At the conference, take this short cut to the virtual platform…this QR code will be on signs all throughout our meeting space. Scan and go!
General Information for In-person Attendees
Finding Sessions: In-person Attendees

• 2 Ways to find sessions

Upon check-in at registration, attendees will receive a copy of ISPOR’s new streamlined program guide.
Pre-conference Short Courses – 6 November

The pre-conference short courses are back at the Europe conference! The short course program is designed to enhance knowledge and techniques in core health economics and outcomes research (HEOR) topics as well as emerging trends in the field.

In-person attendees can enhance their ISPOR Europe 2022 experience by adding a short course or two at the time of registering for ISPOR Europe 2022. Short Course registration is an additional, separate registration fee.

If you have already registered for to attend ISPOR Europe 2022 and would like to now add a short course, this can be done by: logging into your ISPOR account >> Manage Profile >> My Account Links >> My Events >> select ISPOR Europe 2022. Click on the Add Short Course(s) tab >> select the Short Course/s you would like to attend. Add to cart and check out!
Virtual Session Viewing Rooms!

In-person attendees can access virtual only breakout sessions via the virtual platform with their personal device OR join other in-person attendees in one of our virtual session viewing rooms.

Within the viewing rooms, the virtual session will be on screen and in-person attendees can connect with virtual attendees via the chat feature, Q&A feature, and Polling (if applicable) within the virtual platform via their personal device.

Located on Level 1 in Austria Center Vienna
- Virtual Viewing Room 1: Hall L2
- Virtual Viewing Room 2: Hall L3
ISPOR has curated collections of research posters for you within each of the poster sessions. Each tour will feature high impact abstracts within a specific topical area and will include a tour guide as well as the poster authors to share their work and engage in discussions with you. The poster tours will be a 45 to 60-minute experience comprised of a brief overview of each poster (3-minutes), by the author, followed by an interactive discussion (~5-minutes).
Discussion Groups!

The conference schedule includes a series of 60-minute group discussions that are inspired by sessions within the ISPOR Europe 2022 program. This set of discussions will take place in the new Discussion Lounge located within the Exhibit Hall. Many of the discussions will include the session moderator and speakers. Group discussions are open to all conference attendees and are intended to be highly interactive, collaborative, and promote the exchange of ideas in a peer-to-peer setting. The following discussions have been planned for as of 6 October:

**Monday, 7 November**
11:45 - 12:45  
Patient-Centered and Rare Diseases Discussion Group  
Health Technology Assessment Discussion Group  

15:00 - 16:00  
Health Policy & Regulatory Discussion Group

17:45 – 18:30  
Open-Source Model Discussion Group

**Tuesday, 8 November**
11:45 - 12:45  
Oncology Discussion Group  
Personalized Values for Health Discussion Group

15:00 - 16:00  
Environmental Policy Discussion Group  
Real-World Data Discussion Group

17:45 – 18:30  
Digital Health Discussion Group

To learn more about the sessions, that each of the above discussions are based upon, [sign into the virtual platform](#) to access the program.
Lay of the Land at Austria Center Vienna: Levels 0, 1, 2, and -2

- Level 0: Center Entrance, Nursing Mothers Room, Registration, Prayer Room, Breakout Rooms, Speaker Ready Room
- Level 1: Short Course Rooms, Breakout Rooms, Virtual Viewing Rooms
- Level 2: Plenary Sessions
- Level -2: Exhibits, Discussion Lounge, Posters, Poster Tours, HEOR Theaters
NEW Exhibit Hall Experience: X1, X2, X3

- Poster Tours - X2
- Poster Area - X2
- HEOR Theaters - X1 & X3
- Discussion Lounge - X1

View our list of exhibitors
Health & Safety | On-site Protocols

Click here to view the most up-to-date information on attendance protocols.

ISPOR is committed to the health and well-being of our attendees. We are closely monitoring the European Centre for Disease Control (ECDC) guidance and working with the Austria Center Vienna safety professionals to develop and execute our health and safety plan.

Our health and safety plan will be updated with further details as necessary. Please visit this page for the most up-to-date health and safety information, registered conference attendees will receive important updates via email.

• ISPOR encourages all registrants to be fully vaccinated before attending the ISPOR Europe 2022 conference. Proof of vaccination or negative COVID-19 test result is not required for entry into the conference.

• Masks are recommended, but not required. Disposable masks will be available at registration.

• Additional hand sanitizing stations will be available, and an increased frequency of cleaning and sanitizing will be employed throughout the conference.

• Food and beverages will be provided in individual packaging when possible.

IMPORTANT: If you begin to feel unwell, at the conference, report immediately to the First Aid office located on Level 0, Room 0.14.
General On-site Information

Registration Hours
Registration Badge Pickup and Help Desk is located in the Entrance Hall of the Austria Center Vienna. All attendees must have a badge on in order to gain access to session rooms and other activities planned within the conference area. To register onsite, visit the Registration Help Desk, Level 0.

Registration Hours:
- Sunday: 7:00-17:00
- Monday: 6:30-17:30
- Tuesday: 6:30-17:30
- Wednesday: 7:00-13:00

Hotel Information
Bnetwork, ISPOR’s official housing partner will be available on-site to assist attendees with hotel accommodations for ISPOR Europe 2022 and provide attendees with information and the opportunity to make hotel accommodations in advance for ISPOR Europe 2023 in Copenhagen.

Hotel Information Desk Hours:
- Sunday: 10:00-16:00
- Monday: 8:00-17:00
- Tuesday: 8:00-17:00
- Wednesday: 8:00-12:00

Cloakroom
The Cloakroom will be available Sunday-Wednesday located in Room 0.14-0.16.

You may check your coat, baggage, and/or poster for a Daily Fee of $3.00 per item. Cash and credit cards will be accepted.

Cloakroom Hours:
- Sunday: 7:00-17:00
- Monday: 7:00-17:00
- Tuesday: 7:00-17:00
- Wednesday: 7:00-11:00

Badge Scanning
ISPOR registration badges will contain a QR Code. By allowing an Exhibitor or Sponsor to scan your badge during the conference, you are consenting to provide them with your contact information (First Name, Last Name, Organization, Country, and Email only), and you may be contacted by the sponsor or exhibitor after the event.

ISPOR Luncheon Service
Lunch will be provided in the X1/X2/X3 Exhibit Hall on Monday and Tuesday, 11:15–13:15.

Free WiFi
Network: ISPOREurope2022
Password: ISPOREurope
Complimentary Wi-Fi service is available at the Austria Center Vienna. Connection speeds will vary depending on the volume of users.
General On-site Information

First Aid Office
First Aid is available for routine health problems and emergency care. The First Aid Office is located on Level 0, Room 0.41.

To report a small emergency, please call the ACV information center (+43 1 260 690 or +43 676 319 98 17) or inform the security officers in the center. In the event of a serious emergency, please dial the emergency numbers below. We also urge you to complete the emergency contact information card, available at Registration, and keep it in your badge holder at all times.

- Ambulance emergency number: 144
- Police emergency number: 133
- Fire brigade emergency number: 122
- European emergency number: 112

Sunday: 6:00 - 21:00
Monday: 6:00 - 19:00
Tuesday: 6:00 - 19:00
Wednesday: 7:00 - 22:00

Lost and Found
Misplaced items will be stored at the Help Desk, located in the Entrance Hall of the Austria Center Vienna (ACV) until the end of the Conference. Items remaining at the close of the conference will be turned over to Austria Center Vienna (ACV) security. After the conference, please call ACV directly and ask for Lost and Found.

Multi-Faith Prayer Room
Attendees of all faiths and beliefs are welcome to use this quiet and peaceful space for prayer and reflection. We ask attendees to be respectful of all occupants and enter and exit in a quiet manner. The Multi-Faith Prayer Room is located on Level 0, Room 0.90.

Sunday: 7:00 – 17:00
Monday: 6:30 – 18:30
Tuesday: 6:30 – 18:30
Wednesday: 7:00 – 13:00

Nursing Mothers’ Room
Conference attendees who are also nursing mothers will find the Nursing Mothers Room to be a private, comfortable, and secure environment. The Nursing Mothers’ room located on Level 0, Room 0.91.

Sunday: 7:00 – 17:00
Monday: 6:30 – 18:30
Tuesday: 6:30 – 18:30
Wednesday: 7:00 – 13:00

Session Room Seating
Seating for sessions is on a first-come, first-served basis. You should be prepared with an alternative selection in the event that a room is filled to capacity. Please Note: many of the sessions will either be live-streamed to the virtual platform and/or captured for playback on the virtual platform. All in-person attendees will have access to the virtual platform.
Virtual Access: Finding Sessions and Viewing Posters

In-person & Virtual Attendees: Welcome to the Virtual Platform for ISPOR Europe 2022!
How to Access the Virtual Platform for ISPOR 2022

1. Click on the Conference Access Link
   **ACCESS LINK** for ISPOR Europe 2022
   
   PRO TIP: Save this link to your web browser
   
   • SUPER PRO TIP: the virtual platform link can be saved on multiple devices. In-person attendees, be sure one of the devices is your cell/mobile phone.
   
   PRO TIP: visit the ISPOR 2022 virtual platform prior to the conference start date to confirm you have access

2. Select “Take Me There” and then Log-in to access the virtual platform

Please Note:
If you are having an issue logging into the platform, please contact registration@ispor.org
Login Screen

Your login information is the information that you provided during the registration process.
Upon accessing the virtual conference platform, you will see a menu bar and large tiles that display all your navigation needs for the conference. Note: the menu bar is present within all areas of the virtual conference platform.

Pro tip: No matter where you are in the platform, if you click on the ISPOR logo, you will be brought back to the homepage.
Pro Tip: Use this Search field to find topics/interests across the ENTIRE conference. Pull in speakers, sessions, and posters!
Before You Begin

• Don’t forget to update your Attendee Profile – review your name/details, add a photo, and check your settings.

• **IMPORTANT:** Within your Settings, you must have the Networking toggle in the on position (blue color) in order to connect with other attendees. Any attendee that does not have networking turned on will be unable to chat with other attendees.
Important Profile Items

• Several pieces of key information will be stored for you within your Profile:
  – Your personal schedule (should you choose to create one)
  – Your favorites list - sessions, posters, speakers, and exhibits can be added to your favorites list.
  – Your notifications – e.g. attendees requesting chats and/or meetings with you

• Your Networking setting
  – Your networking button must be toggled on (appearing blue) in order for you to participate in chats and meetings.

• Your Preferred Time Zone
  – Choose to show the program in your local time
Both in-person and virtual attendees can create a personal schedule and a list of favorites (sessions/people/posters/exhibitors), within the virtual platform to keep everything of interest organized!
Finding Sessions
Use the filters to quickly find sessions by day, type, and interest area.

Pro Tip: Adjust the time zone within your profile, under settings, to your local time. This will adjust the times within the program to your time zone.

Pro Tip: Save sessions that you're interested in to a personal schedule within the platform AND to your personal calendar.

Pro Tip: Click the heart button to add a session to your favorites list.

Click the + sign to view more sessions details.
Once You have Found Your Session

- **You are all set!** A “play button” will appear once the session start time has been reached.

- Feel free to **add a note to the Chat tab** upon arrival or any time during the session.

- Next to the Chat tab, you will find the **Q&A tab** which is also available for questions throughout the entire session.

Pro Tip: Click the heart button to add a session to your favorites list.
How to Participate in a Virtual and Livestreamed Session:

- The session will begin in “Listen Only Mode”
- The Chat feature (tab) will be available for attendee-to-attendee interaction – attendees can key in comments and/or select from an extensive list of emojis 😊
- Look for the Q&A feature (tab), next to Chat for sending questions to the speakers; Moderators and Speakers will only see questions that have been keyed into the Q&A tab.
- You can upvote questions from your colleagues within the Q&A tab
- In a handful of sessions, our speakers will be launching polls for the audience to answer
Viewing Posters
Interact with the authors of the latest research discoveries in HEOR through our virtual poster gallery.

Visit and view posters in the Gallery 24/7 until 9 December. Within each poster session, there is dedicated time for discussing with in-person authors. This timing is noted in blue.

### In-Person Poster Sessions

<table>
<thead>
<tr>
<th>Session</th>
<th>Date/Time</th>
<th>In-Person Poster Discussion Periods/Poster Tours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>7 November, 10:00–13:15</td>
<td>11:15 – 12:15/12:30 – 13:15</td>
</tr>
<tr>
<td>2</td>
<td>7 November, 15:00–18:15</td>
<td>15:00 – 16:00/17:45 – 18:30</td>
</tr>
<tr>
<td>3</td>
<td>8 November, 10:00–13:15</td>
<td>11:15 – 12:15/12:30 – 13:15</td>
</tr>
<tr>
<td>4</td>
<td>8 November, 15:00–18:15</td>
<td>15:00 – 16:00/17:45 – 18:30</td>
</tr>
<tr>
<td>5</td>
<td>9 November, 9:00–12:30</td>
<td>9:00 – 10:00</td>
</tr>
</tbody>
</table>

*Pro Tip: Click the heart button to add a poster to your favorites list.*

Use the filters to quickly find posters by day, interest area, and topic.
Virtual Posters Continued | Virtual Poster Board

Pro Tip: Many posters will have supplemental files associated with their poster board.

If you like what you're seeing and/or have a question for the poster authors – leave a comment.
Networking
Find New Connections and Engage With Like-Minded Professionals

Connection is important, which is why ISPOR is striving to make the most out of in-person AND virtual networking for ISPOR Europe 2022. We have brought back in-person networking favorites, created a few NEW in-person educational sessions with a social twist, AND with our virtual conference platform we have enhanced networking capabilities that BOTH our in-person and virtual attendees will have access to.

View this year’s networking opportunities for both in-person and virtual.
Virtual Networking – Set Up

**REMINDER:** Within your Profile Settings, you must have the Networking toggle in the on position in order to connect with other attendees. Any attendee that does not have networking turned on, their profile, will be unable to chat with other attendees.

Pro Tip: Place the Notifications toggle in the on position to receive messages and notice alerts.
Virtual Networking – Notifications & Messages

Be sure to **monitor your notifications and messages** to view attendees who want to connect with you.

Pro Tip: a red dot = new message
Virtual Networking – Reach Out to People

Find other registrants in the “Meet Attendees” list.

Pro Tip: Use the search filters to quickly find folks by name, company, virtual vs in-person, and more

Pro Tip: This green ring, next to a person’s name, indicates that a person is on-line

Start a live chat or schedule a meeting for another day/time
Networking – Chats & Group Meetings

Select CHAT for 1:1 meetings
Select VIDEO for group meetings
Technical Requirements
What Technology is Needed to Participate in the ISPOR 2022 Virtual Platform?
Platform Support & Assistance
Go to the About menu located at the top of the screen to review our comprehensive FAQ or to contact Technical Support during the live conference hours.
thank you

for registering to attend ISPOR Europe 2022!

If you have any questions, please contact the ISPOR team at:

info@ispor.org