

# Constitution of the ISPOR Local Chapter-Venezuela

## **Article 1: Name**

1. The name of this organization is the International Society of Pharmacoeconomics and Outcomes Research Venezuela Chapter, herein referred to as ISPOR-Venezuela
2. The official address of ISPOR-Venezuela is:

Universidad Simón Bolívar (*Simón Bolívar University*)  
Unidad de Políticas Públicas (*Unit of Public Policy*)  
Valle de Sartenejal  
Caracas  
Venezuela  
Tel: 0058 (212) 9063617  
Fax: 0058 (212) 9063921  
e-mail: ispor.ven@gmail.com

## **Article 2: Mission**

The mission of ISPOR-Venezuela is to:

1. Provide an environment where researchers, health care practitioners, and decision-makers interested in pharmacoeconomics and outcomes research can share knowledge at a country level.
2. Serve as a bridge in bringing together country researchers, health care practitioners, and decision-makers interested in pharmacoeconomics and members of the pharmaceutical industry, health-related organizations, and academia.
3. Act as a resource at a local level for individuals interested in pharmacoeconomics and outcomes research.
4. Provide an opportunity for country-specific chapter members to become more familiar with the activities of ISPOR as well as participate in its activities.

## **Article 3: Affiliation**

1. ISPOR-Venezuela maintains affiliation as a component chapter of the International Society of Pharmacoeconomics and Outcomes Research (ISPOR).

## **Article 4: Membership**

1. Active membership is open to any individual (in the country or province) interested in the Society and supports the mission of the Society.
2. There will be an ongoing membership recruitment program to encourage membership into the Chapter as well as the Society.
3. This is the current list of members in ISPOR-Venezuela:

Yajaira Bastardo                      Facultad de Farmacia. Universidad Central de Venezuela  
(*Faculty of Pharmacy, Central University of Venezuela*)

Marino González	Dpto. Ciencias Económica y Administrativa. Universidad Simón Bolívar. ( <i>Department Of Economic &amp; Administrative Sciences, Simón Bolívar University</i> )
Rafael Pinedo	Dpto. Ciencias Económica y Administrativa. Universidad Simón Bolívar. ( <i>Department Of Economic &amp; Administrative Sciences, Simón Bolívar University</i> )
Ana I. Valarino	Dpto. Ciencias Económica y Administrativa. Universidad Simón Bolívar ( <i>Department Of Economic &amp; Administrative Sciences, Simón Bolívar University</i> )
Giustino Adesso	Facultad de Farmacia. Universidad Central de Venezuela ( <i>Faculty of Pharmacy, Central University of Venezuela</i> )
Juan Marques	Laboratorios Pfizer de Venezuela. ( <i>Pfizer, Venezuela</i> )
Julio Castro	Instituto de Medicina Tropical. Universidad Central de Venezuela. ( <i>Institute of Tropical Medicine, Central University of Venezuela</i> )
Maria A. López	Unidad de Políticas Públicas. Universidad Simón Bolívar ( <i>Unit of Public Policy, Simón Bolívar University</i> )
Miguel Aponte	Facultad de Farmacia. Universidad Central de Venezuela ( <i>Faculty of Pharmacy, Central University of Venezuela</i> )
Julio Vivas	Facultad de Farmacia. Universidad Central de Venezuela ( <i>Faculty of Pharmacy, Central University of Venezuela</i> )
Luis Parada	Unidad de Políticas Públicas. Universidad Simón Bolívar ( <i>Unit of Public Policy, Simón Bolívar University</i> )
Elena Rincón	Unidad de Políticas Publicas. Universidad Simón Bolívar ( <i>Unit of Public Policy, Simón Bolívar University</i> )

4. At least three of the officers are ISPOR members.

5. List of ISPOR-Venezuela members who are also ISPOR members

Yajaira Bastardo	Universidad Central de Venezuela	ISPOR Number 8771
Rafael Pinedo	Universidad Simón Bolívar	ISPOR Number 11796
Giustino Adesso	Universidad Central de Venezuela	ISPOR Number 11795
Maria A. López	Universidad Simón Bolívar	ISPOR Number 11797

#### **Article 5: Organization**

1. The ISPOR-Venezuela Executive Committee should have at least the following officers: President, President-elect, Secretary/Treasurer. The duties and responsibilities should be as defined in Article 7.

2. The active members of ISPOR-Venezuela elect the ISPOR-Venezuela Executive Committee officers. Elections are to be held at the same time each year according to the rules and procedures outlined in Article 8.
3. The ISPOR-Venezuela Executive Committee officers hold their respective positions for a term of one year, or for the remainder of a term when filling a vacancy.
4. This is the current 1<sup>st</sup> term Executive Committee:

**President:** Yajaira Bastardo, PhD, Facultad de Farmacia, Universidad Central de Venezuela

**President – elect:** Marino González, PhD, MSc, Dpto. Ciencias Económica y Administrativa, Universidad Simón Bolívar.

**Secretary/Treasurer:** Maria A. López, MSc, Unidad de Políticas Públicas. Universidad Simón Bolívar.

**Secretary/Treasurer – elect:** Giustino Adesso, Facultad de Farmacia, Universidad Central de Venezuela

#### **Article 6: Procedures**

1. ISPOR-Venezuela is governed by this constitution.
2. ISPOR-Venezuela is a recognized organization in the country and complies with local governmental policies.
3. ISPOR-Venezuela holds general meetings during the year. Special executive meetings are held at the discretion of the executive officers.
4. Any member or officer of the ISPOR-Venezuela may initiate a constitutional amendment. Procedures for amending this Constitution are outlined in Article 9.
5. Each ISPOR-Venezuela executive officer or member exercises one vote.

#### **Article 7: Duties of Officers**

Each officer should be elected for a term of one to two years.

##### **President**

The President of ISPOR-Venezuela:

1. Conducts and presides over all meeting of ISPOR-Venezuela.
2. Represents ISPOR-Venezuela when called upon to do so.
3. Appoints an individual to any office that becomes vacant subject to the ISPOR-Venezuela Executive Committee approval.
4. The office of the President is open to any member of ISPOR-Venezuela
5. Provides a report of activities and financial transaction to the ISPOR Board of Directors annually.

### **President-elect**

The President-elect of ISPOR-Venezuela:

1. Succeeds to the office of the President upon completion of a one-year term of President-elect.
2. Conducts and presides over all meetings of ISPOR-Venezuela in the absence of the President.
3. Assists the President with the responsibilities of ISPOR-Venezuela.
4. The office is open to any member of ISPOR-Venezuela.

### **Secretary/Treasurer**

The Secretary of ISPOR-Venezuela:

1. Records the minutes of ISPOR-Venezuela meetings. An official copy of the minutes should be kept in the ISPOR-Venezuela records and a copy emailed to: [info@ispor.org](mailto:info@ispor.org)
2. Handles ISPOR-Venezuela correspondence as necessary
3. Is responsible for any financial transactions of ISPOR-Venezuela.
4. Keeps and maintains the ISPOR-Venezuela records.
6. Keeps and makes available to the members of ISPOR-Venezuela and the ISPOR Board of Directors a record of all monies received and spent by ISPOR-Venezuela.
7. Reports the financial status of ISPOR-Venezuela at meetings.
8. Assists the President in the preparation of an annual budget.
9. Oversees the financial activities of ISPOR-Venezuela.
10. The office is open to any member of ISPOR-Venezuela.

### **Article 8: Election Procedures**

1. The active members of ISPOR-Venezuela elect the ISPOR-Venezuela executive officers.
2. The ISPOR-Venezuela Executive Committee (President, President-elect, and Secretary/Treasurer) appoints an Election Committee.
3. The Election Committee solicits nominations.
4. Elections are held on the last week of January each year.
5. The new ISPOR-Venezuela President informs the ISPOR Board of Directors of the newly elected officers. The names of the newly elected officers are emailed to: [info@ispor.org](mailto:info@ispor.org).

### **Article 9: Amendments**

1. Any active member or officer of ISPOR-Venezuela may propose constitutional amendments.
2. A proposed amendment to this or new Constitution should become binding after receiving a two-thirds majority of the total voting membership of ISPOR-Venezuela.

**Article 10: Indemnification**

1. ISPOR-Venezuela will indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by ISPOR-Venezuela of the ISPOR name, logo, or arising from the relationship or affiliation between the parties.