

## **Constitution of the ISPOR Ecuador Regional Chapter**

### **Article 1: Name**

1. The name of this organization is the International Society of Pharmacoeconomics and Outcomes Research Ecuador Chapter, herein referred to as ISPOR-ECU.

2. Address

18 de Septiembre OE 2-118 y Versalles

Quito, Ecuador

Tel / Fax (593)2 2 222296

(593)2 2 222297

### **Article 2: Mission**

The mission of the ISPOR-ECU is to:

1. Provide an environment where researchers, health care practitioners, and decision-makers interested in pharmacoeconomics and outcomes research can share knowledge at a country level.
2. Serve as a bridge in bringing together country researchers, health care practitioners, and decision-makers interested in pharmacoeconomics and members of the pharmaceutical industry, health-related organizations, and academia.
3. Act as a resource at a local level for individuals interested in pharmacoeconomics and outcomes research.
4. Provide an opportunity for country-specific chapter members to become more familiar with the activities of ISPOR as well as participate in its activities.

### **Article 3: Founding nature and purpose**

ISPOR-ECU is a non-profit associative entity, integrated by natural persons, institutions, organizations and universities that act on the search of a common welfare and development of the society, particularly, seeking to consolidate pharmacoeconomics as an area of scientific knowledge and outcomes research in Ecuador and its application for the solution of priority problems in health policies and systems.

ISPOR-ECU will act as affiliate of the INTERNATIONAL SOCIETY OF PHARMACOECONOMICS AND OUTCOMES RESEARCH-ISPOR; ISPOR INTERNATIONAL and will be ruled by the organization's criteria and norms.

ISPOR-ECU, as a legal person, will not have or adhere to any ideological current, religious conviction or interest group and its acting will contribute to the common welfare.

The intellectual, social and economic contributions, on behalf of ISPOR-ECU will not seek to generate any profit. Nevertheless, ISPOR-ECU must generate and leverage the resources for the development of its purpose and objectives.

The products and goods obtained as result of its activity will integrate its net worth, which sole destination will be to generate value to the activity of its associates and a greater social benefit.

The ISPOR-ECU's net worth will be constituted by:

- a. The fees paid by the associates
- b. Grants performed by natural or legal persons
- c. Properties acquired at any title, including national or foreign companies and/or natural or legal people
- d. Goods that enter ISPOR-ECU for any concept
- e. Surpluses generated by its activity

For the first year of work, the Assembly has decided an annual affiliation fee of sixty USD (\$60.00 USD)

**Article 4: Affiliation**

1. This ISPOR-ECU will maintain affiliation as a component chapter of the International Society of Pharmacoeconomics and Outcomes Research (ISPOR).

**Article 5: Membership**

1. Active membership is open to any individual (in the country) interested in the Society and who supports the mission of the Society.
2. After presenting the objectives and goals of the international organization, operation and revealing the benefits provided to the affiliates, it was put under consideration of those who have accepted the invitation to make part of the Founding Members of ISPOR Ecuador Regional Chapter.

This is the current list of ISPOR-ECU Chapter members:

Name	Institution
Edwin Cabrera, MD	Novartis Ecuador
Rafael Caputi, MD	Clínica Kennedy
José Carrión, MD	Novartis Ecuador
Silvio Cascante, MD	Private Practice
Marcelo Espin, MBA	Clínicas Contigo S.A.
Danilo Garcés, Pharm	MIDCIS Industrial
Paulina García, Pharm	Abbott Ecuador
Marilú Mestanza, MD	Hospital Metropolitano de Quito

María Belén Morán, MD Elio Ochoa, MD Patricia Unamuno, Pharm Camilo Zurita, MD	Pfizer Ecuador Hospital de la Seguridad Social Abbott Ecuador Zurita y Zurita Laboratorios
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3. There will be an ongoing membership recruitment program to encourage membership into the Chapter as well as the Society.
4. At least three of the officers will be ISPOR members.
5. This is the current list of ISPOR Ecuador Regional Chapter members who are also members of ISPOR:

Patricia Unamuno	ISPOR number 15999
Marcelo Espín	ISPOR number 16302
Danilo Garcés	ISPOR number 16607
Edwin Cabrera	ISPOR number 16613

**Article 6: Organization**

1. The ISPOR-ECU Executive Committee should have at least the following officers: President, President-elect, Secretary/Treasurer. The duties and responsibilities should be as defined in Article 8.
2. The current 1st term Executive Committee:

**President: Patricia Unamuno**  
**President-elect: Marcelo Espín**  
**Secretary/Treasurer: Silvio Cascante**

2. The active members of ISPOR-ECU elect the ISPOR-ECU Executive Committee officers. Elections are to be held every two years according to the rules and procedures outlined in Article 9.
3. The ISPOR-ECU Executive Committee officers hold their respective positions for a term of two years, or for the remainder of a term when filling a vacancy.

**Article 7: Procedures**

1. ISPOR-ECU is governed by this constitution.
2. ISPOR-ECU is a recognized organization in the country and complies with local governmental policies.
3. ISPOR-ECU holds general meetings during the two years. Special executive meetings are held at the discretion of the executive officers.
4. Any member or officer of the ISPOR-ECU may initiate a constitutional amendment. Procedures for amending this Constitution are outlined in Article 9.

5. Each ISPOR-ECU executive officer or member exercises one vote.

### **Article 8: Duties of Officers**

Each officer should be elected for a term of one to two years.

#### **President**

The President of ISPOR-ECU:

1. Conducts and presides over all meeting of ISPOR-ECU.
2. Represents ISPOR-ECU when called upon to do so.
3. Appoints an individual to any office that becomes vacant subject to the ISPOR-ECU Executive Committee approval.
4. The office of the President is open to any member of ISPOR-ECU.
5. Provides a report of activities and financial transaction to the ISPOR Board of Directors annually.

#### **President-elect**

The President-elect of ISPOR-ECU:

1. Succeeds to the office of the President upon completion of a one-year term of President-elect.
2. Conducts and presides over all meetings of ISPOR-ECU in the absence of the President.
3. Assists the President with the responsibilities of ISPOR-ECU.
4. The office is open to any member of ISPOR-ECU.

#### **Secretary/Treasurer**

The Secretary of ISPOR-ECU:

1. Records the minutes of ISPOR-ECU meetings. An official copy of the minutes should be kept in the ISPOR-ECU records and a copy emailed to: [RegionalChapter@ispor.org](mailto:RegionalChapter@ispor.org)
2. Handles ISPOR-ECU correspondence as necessary
3. Is responsible for any financial transactions of ISPOR-ECU
4. Keeps and maintains the ISPOR-ECU records.
6. Keeps and makes available to the members of ISPOR-ECU and the ISPOR Board of Directors a record of all monies received and spent by ISPOR-ECU.

7. Reports the financial status of ISPOR-ECU at meetings.
8. Assists the President in the preparation of an annual budget.
9. Oversees the financial activities of ISPOR-ECU.
10. The office is open to any member of ISPOR-ECU.

#### **Article 9: Election Procedures**

1. The active members of ISPOR-ECU elect the ISPOR-ECU executive officers.
2. The ISPOR-ECU Executive Committee (President, President-elect, and Secretary/Treasurer) appoints an Election Committee.
3. The Election Committee solicits nominations.
4. Elections are held.
5. The new ISPOR-ECU President informs the ISPOR Board of Directors of the newly elected officers. The names of the newly elected officers are emailed to: [RegionalChapter@ispor.org](mailto:RegionalChapter@ispor.org).

#### **Article 10: Amendments**

1. Any active member or officer of ISPOR-ECU may propose constitutional amendments.
2. A proposed amendment to this or new Constitution should become binding after receiving a two-thirds majority of the total voting membership of ISPOR-ECU.

#### **Article 11: Indemnification**

1. ISPOR-ECU will indemnify ISPOR from liability for injury or damage, cost or expense resulting from or which arises out of or in connection with the use by ISPOR-ECU of the ISPOR name, logo, or arising from the relationship or affiliation between the parties.

#### ISPOR–ECU Activities:

#### Summary of Previous Regional Chapter Activities:

- Telephone conferences with people interested in being part of the local Chapter.
- Communications with ISPOR International in order to properly develop the local Chapter.
- Meetings with possible members to inform them about the benefits of being part of ISPOR.

#### Summary of Upcoming Regional Chapter Activities:

- Train the affiliates in concepts of pharmacoeconomics and related activities.
- Invite diverse individuals from academia, students and decision-makers to join the local Chapter.
- Develop a local web page with information on the local Regional Chapter and benefits obtained when joining.
- Approach academic authorities from local Universities (Universidad Católica de Quito or Universidad San Francisco de Quito) to conduct a Short Course for its students by the second year of the establishment of the Chapter.