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Page 1: ISPOR Regional Chapter Annual Report 2018 - Questionnaire

Q1 Please indicate your Chapter's name. **Central America and Caribbean (CAC)**

Q2 Please indicate the names, titles, affiliations and email addresses for your Board members.

President	Leonel Fonseca
President-Elect	Rodolfo Lambour
Past President	Manfred Lutz
Secretary	Raysa Portorreal
Treasurer	Nahum Somoza

Q3 When are elections held for the Chapter Board? (Please describe how the election process is organized and indicate the term length for the Board members.)

Elections were scheduled for november 2018, however, due to multiple issues related to the Chapters´ regional congress, they had to be postponed for the mid 2019. The term length is two years, with a chance to be re-elected. At this moment the chapter is rebuilding it´s databases, so the election process could set online

Q4 Please indicate the number of active ISPOR members as of December 2018 (those paying dues to ISPOR Headquarters). Please note that a minimum of 10 ISPOR members are required for the Chapter to be eligible for the Chapter Award.

at least 12, this information is mandatory for new affiliations

Q5 Please indicate the number of Regional Chapter Members in 2017:

175

Q6 Please indicate the number of Regional Chapter Members in 2018:

180

Q7 In terms of membership composition, approximately what percentage of your Chapter members primarily work in:

Academia%	4
Government/HTA Agency%	58
Industry - Pharmaceutical/Medical Device/Diagnostics/ Biotech%	7
Consulting%	2
Clinicians%	15
Other%	14

Q8 Did the Chapter collect membership dues or fees from individuals for local Chapter membership? **No**

Q9 Did the Chapter hold regular meetings (e.g., Annual Chapter meetings) with members? If yes, please indicate how often meetings were held.:
every two years

Q10 What channels of communication did the Chapter use to stay in contact with members: email blast, newsletter, social media, website? Please provide examples where applicable.

Recently we started a web page (www.ispor-cac.org) which is being used as a mean to recruit new members and update details from old ones. Once we tried a email blast through ISPOR database, though we got a very poor response, so in this case we'd like your advise on how to get to those ISPOR members that are not part of the chapter, since we do not have access to the emails or addresses that you hold.

Q11 Does the Chapter have a strategy for increasing membership? If yes, please specify:
We are reviewing past actions regarding new membership, since we are not satisfied with the results, so this a concern that we are working to improve, yet, we invite potential members to lectures or short courses.

Q12 What steps did the Chapter take to retain and recruit new members in the past year?

By means of the website, keep members informed of new developments, yet, we have noticed many changes in email address that have not been updated, mostly because we did not have an electronic tool that could help us to achieve this goal. Since the implementation of the website, we are trying to put in place new approaches to keep membership.
Last year we started a short series of webinars that were available online and for free in order to keep members interested in Chapter activities.

Q13 What benefits did the Chapter offer to the members?

Networking, technical information, webinars

ISPOR Regional Chapter Annual Report 2018

Q14 Did the Chapter have any groups formed within the Chapter? **No**

Q15 Did the Chapter discontinue any groups in the past year? **No**

Q16 How did your Chapter engage members in its activities in the past year?

Seminars (please describe the topic and time it was held)

Pharmacoeconomics Course, Summer School at University of Panama, Feb. 2018

Webinars (topic and time)

Information sources and decision making, Aug 2018

Chapter meetings/gatherings at ISPOR events (when and what type of interaction)

The CAC HEOR Congress was scheduled for Nov 2018, but due to local organizer failure, it will be held on March 2019

Other (please describe the activity and when it was held)

Decision Making Framework New Approaches Short Course, Barcelona, Nov. 2018

Q17 Did your Chapter offer education and training opportunities to its members? **Yes**

Q18 If yes, then describe the ones that apply:

Webinars on HTA(time and topic)

Information sources and decision making (1 hr, currently available online)

Other training/education opportunities(please describe)

Short courses on demand

Q19 Did your Chapter members participate in research activities? **No**

Q20 If yes, which of the following did your members participate in:

Respondent skipped this question

Q21 Did your Chapter contribute to any health policy-related activities on national/regional level?

if yes, please describe:
Development of a national HTA agency in Panama

Q22 Did your Chapter organize/contribute to the organization of the regional/international events in the past year?

If yes, please indicate event title, date, location, attendance number (if available), and type of contribution.:
Decision Making Framework New Approaches Short Course, Nov. 2018, Barcelona. The chapter organized this short course aimed at top level decision makers

Q23 List articles published in ISPOR's publications in 2018 - Value in Health, Value in Health Regional Issues, Value and Outcomes Spotlight, and ISPOR Regional newsletters by Chapter members. Please indicate article title, author's name, issue number.

n.a.

Q24 List Chapter contributions to ISPOR events by Chapter members in 2018. For example: presented posters, Forums, Chapter meetings.

n.a.

Q25 Have your chapter participated in the "ISPOR Chapter Leadership Workshop" ? **Yes**

Q26 Other than the page for the Chapter on the ISPOR website, does the Chapter maintain a website as of December 2018? If yes, please indicate the URL::
www.ispor-cac.org

Q27 Describe Chapter regional patient engagement activities in the past year (if applicable). For example: collaboration with patient engagement organizations (rare disease, EUPATI), events or conferences with patient engagement focus.

We held one short lecture for patient organizations in Costa Rica, Panama, Guatemala and Dominican Republic

Q28 Describe Chapter HTA-focused activities in the past year if applicable. For example: collaboration with regional and national HTA bodies, events or conferences with HTA focus, development of PE guidelines.

We have had an active role in the setting up of a national HTA agency for Panama. In the short course mentioned above, we started negotiations on an initiative for a Value Framework for the CAC region in collaboration with COMISCA

Q29 Does the Chapter have any research or health policy-focused groups formed within the Chapter? For example: local SIG groups, Medical Devices, Clinicians.

not at this moment

Q30 Did the Chapter engage with students in your region in the past year? **No**

Q31 Did the Chapter engage with new professionals in your region in the past year? **No**

Q32 Does your Chapter have links to ISPOR Student Chapters in your country/region as of December 2018? **No**

Q33 Please indicate Chapter affiliations with any institutions, universities, government, or associations (other than ISPOR) in the past year.

As mentioned before, we are starting a partnership with de CAC Commision of Health Ministers that looks for a support of the Chapter in the development of instruments and frameworks for the region. As for 2018, this partnership is in the negotiations stage.

Q34 Did the Chapter have any agreements of sponsorship arrangements with any for-profit companies, governments, health authorities, or associations in the past year? Chapters are required to obtain written approval from ISPOR prior to developing contractual ongoing relationship with government entities, or other organizations.

not at this moment

Q35 Did the Chapter as a group (not as individual members) submit any formal comments or responses to any review processes organized by a regional/national government or health authority? Chapters are required to obtain written approval from ISPOR prior to making recommendations concerning HEOR practices or policies to official government entities. ISPOR will respond within 30 days, or sooner if it's a time sensitive issue. **No**

Q36 Is the Chapter officially registered with regional authorities in your country, i.e., is a Chapter a stand-alone legal entity as of December 2018? **Yes**

Q37 Did the Chapter employ paid administrative or management staff (Association Management Company, contracted staff) in the past year? **No**

Q38 Did the Chapter have a bank account in the past year? **Yes**

Q39 What is the Chapter's official email address?

info@ispor-cac.org

Q40 To advance HEOR in lower and middle income countries (LMICs), as defined by the World Bank, ISPOR offers benefits to members and Chapters in these countries. If your Chapter is located in an LMIC, do you value and use the current benefits? Are there additional benefits that you would like ISPOR to provide at the Chapter or individual member level? (click on links for further information)

All the countries within the Chapter are LMIC, which is why it's very important for us to know well the benefits that members can have, therefore, your collaboration communicating these possibilities is quite important. Most of the Chapter members come from the Government, hence have few possibilities to pay for services, so membership waiver is a good thing, but also access to courses and other education resources.

Q41 What are the 3 major challenges the Chapter is facing at the end of 2018? How do you think ISPOR can help you in addressing these challenges? Please provide specific examples.

1. **Renew and improve membership**
 2. **Engage members from countries with no current participation**
 3. **Deploy an educational platform for members according to their needs**
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Q42 Please attach the CV for the Chapter President.

CV-LFR-EngLg-1XIX.pdf (141.1KB)

Q43 Please complete and attach the Chapter's 2019 Annual Work Plan.

Workplan ISPOR CAC Chapter 2019.pdf (31.2KB)

Q44 Who prepared this report? Please provide name and email address. ISPOR will reach out to this contact if there are questions regarding the report.

Name	Leonel Fonseca
Email Address	leonelfr@gmail.com

Q45 How can the ISPOR organization as a whole (Staff, Board, Consortia, Networks, etc.) better support your Chapter?

ISPOR is global organization, however my perception so far is that ISPOR feels or manages as an only USA organization and lacks the sensibility to understand and address the different idiosyncrasies and needs of all the communities that gathers around it. Somehow it even forces chapters from other countries to comply with USA legislation without taken into account it could be conflicting with local regulation. So, I think that the first step is to make an effort to understand these needs, after that it will be better suit to support their chapters and members.

Q46 Please acknowledge you have received the "ISPOR Chapter Logo: Usage Guidelines" If you have questions please contact your Global Networks liaison.	Yes, I have received the "ISPOR Chapter Logo: Usage Guidelines."
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